EASTERN SHORE COMMUNITY SERVICES BOARD
Minutes
May 12, 2026

The regular monthly meeting of the Eastern Shore Community Services Board was held on Tuesday, May 12, 2026 at the Administration office, 24233 Lankford Highway, Tasley, VA 23441.

Members Present:

Ms. Eve Belote
Mr. Richard Freeman
Ms. Anne Payne
Dr. Peggy Shaeffer
Ms. Roxane Ward
Ms. Judy Worthington

Others Present:

Ms. Kelly Bulin, Chief Operating Officer
Ms. Sharon Jones, Finance Director
Mr. Damien Greene, IT Director
Ms. Barbara James, Office Services Specialist

Absent:

Ms. Lisa Sedjat, Executive Director
Ms. Cynthia Wilder

Ms. Belote, Chairman, called the meeting to order at 9:06 am.

Approval of Minutes –

Dr. Shaeffer made a motion to approve the April 14, 2026 minutes. Ms. Worthington seconded, and they were approved unanimously by a voice vote.

Finance Director's Report –

Ms. Jones referenced the board report that is appended herewith.

Ms. Jones presented ESCSB FY 27 budget.

Mr. Greene presented Total Cost of Ownership Analysis on Datacenter

Hardware/Software and revised 2027 IT Budget.

There was discussion.

Mr. Freeman made a motion to approve ESCSB FY 27 budget and IT budget. Ms. Ward seconded. It was approved unanimously by a voice vote.

Public Comment –

There was none.

Items Requiring Board Action –

There was none.

Executive Director –

Ms. Sedjat was unable to attend.

Ms. Bulin referenced the board report that is appended herewith.

Ms. Bulin stated DBHDS Commissioner Washington visited the Eastern Shore on Monday, April 27, 2026 and met with Kathy O'Keefe, Heather Savage, Molly Walker, and Lisa Sedjat. They toured Developmental Services complex, Dunne Avenue, and Parksley Behavioral Heathcare.

Ms. Bulin stated the move back into PBHC went smoothly.

Ms. Bulin stated we celebrated Administrative Professional Dayi and Health Information Professional's week.

Ms. Bulin stated the CSB is sponsoring a Veteran's Dinner and Screenagers documentary.

Ms. Bulin stated artwork is being collected to be displayed at PBHC.

Ms. Bulin went over problem gaming and gambling control. There was discussion.

Ms.Bulin stated Ms. Savage will be visiting all office locations to address questions regarding Anthem.

Ms. Bulin stated the 2026 Employee Satisfaction Survey will be presented next month.

Ms. Bulin stated the Region 5 WTCSB Operated Regional Programs has been attached.

Ms. Bulin stated the RCORP implementation grant "Project at a Glance" infographics is attached.

Ms. Bulin stated on three occasions in April the CSB was called to support our community in debriefings due to tragedies.

Ms. Bulin stated Ms. Sedjat met with WHODAS Pilot workgroup.

Housing issues were discussed.

Articles were passed around on ESCSB offers suicide prevention training, E.S. Post, April 17, 2026, Veterans Dinner, May 19, 2026, Stand Up and Be Counted, May 16, 2026, Screenagers, May 3, 2026, and VA S.A.V.E. Training, April 21, 2026.

Disability Program Reports-

Clinical Services and Quality Improvement –

Ms. Bulin referenced the board report that is appended herewith.

Prevention-

Ms. Bulin referenced the board report that is appended herewith.

Developmental Services –

Ms. Bulin referenced the board report that is appended herewith.

Human Resources –

Ms. Bulin referenced the board report that is appended herewith.

IT Director –

Mr. Greene referenced the board report that is appended herewith.

Old Business –

There was none.

New Business –

Ms. Belote reminded everyone Ms. Sedjat's evaluation is due next month.

Mr. Freeman made a motion to adjourn the meeting and Dr. Shaeffer seconded. The motion was passed unanimously and the meeting adjourned at 10:31 am.

The next board meeting will be Tuesday, June 9, 2026 at 9:00 am.

Barbara James, Recording Secretary
These minutes are subject to full Board Approval.