EASTERN SHORE COMMUNITY SERVICES BOARD
Minutes
June 9, 2026

The regular monthly meeting of the Eastern Shore Community Services Board was held on Tuesday, June 9, 2026 at the Parksley Behavioral Healthcare Center, 19056 Greenbush Road, Parksley, VA 23421.

Members Present:

Mr. Richard Freeman
Ms. Anne Payne
Dr. Peggy Shaeffer
Ms. Roxane Ward-Conference call
Ms. Cynthia Wilder
Ms. Judy Worthington

Others Present:

Ms. Lisa Sedjat, Executive Director
Ms. Kelly Bulin, Chief Operating Officer
Ms. Sharon Jones, Finance Director
Ms. Heather Savage, Human Resources Coordinator
Ms. Barbara James, Office Services Specialist

Absent:

Ms. Eve Belote

Dr. Shaeffer, Vice-Chairman, called the meeting to order at 9:00 am.

Approval of Minutes –

Mr. Freeman made a motion to approve the May 12, 2026 minutes. Ms. Worthington seconded, and they were approved unanimously by a voice vote.

Finance Director's Report –

Ms. Jones referenced the board report that is appended herewith.

Ms. Jones went over the revenue, credible (medical billings) and transportation services.

There was discussion.

Public Comment –

There was none.

Items Requiring Board Action –

There was none.

Executive Director –

Ms. Sedjat referenced the board report that is appended herewith.

Ms. Sedjat stated the ESCSB Employee Satisfactory Survey 2026 went well.
There was discussion.

Ms. Sedjat stated annual evaluations are due by May 3l, 2026.

Ms. Sedjat went over the updates from DBHDS regarding Behavioral Health Redesign and required trainings, policy changes and programmatic changes.

Ms. Sedjat went over ESCSB Mission & Core Value Revitalization.

Ms. Sedjat stated James Foley had taken some very good pictures of the Veteran's Dinner held May 19, 2026.

Disability Program Reports-

Clinical Services and Quality Improvement –

Ms. Sedjat referenced the board report that is appended herewith.

Prevention-

Ms. Sedjat referenced the board report that is appended herewith.

Developmental Services –

Ms. Sedjat referenced the board report that is appended herewith.

Human Resources –

Ms. Savage referenced the board report that is appended herewith.

Ms. Savage stated open enrollment changes with The Local Choice ended on May 15, 2026.

Ms. Savage stated a law has been passed beginning July 1, 2026 new pay transparency rules will require employers to provide more information about wages and compensation during the hiring process. Businesses may also face new restrictions on asking applicants about their salary history.

IT Director –

Ms. Sedjat referenced the board report that is appended herewith.

Old Business –

There was none.

New Business –

Dr. Shaeffer made a motion that the Board convene a closed session for the purpose of personnel and employee matter, and pursuant to Section 2:2-3711 (A) (1) of the Code of Virginia of 1950, as amended. Ms. Worthington seconded. The motion was passed unanimously with a voice vote.

Dr. Shaeffer made a motion that the Board reconvene in open session and that a roll call be taken and recorded on this motion so that each member who votes in favor shall thereby certify compliance with all the matters identified in Section: 2.2-3712 (D) (1) of the Code of Virginia of 1950 as amended. Ms. Worthington seconded. Only personnel and employee matters were discussed. The motion was passed unanimously with Ms. Payne, yes voice vote, Mr. Freeman, yes voice vote, Ms. Ward, yes voice vote, and Ms. Worthington, yes voice vote.

Ms. Sedjat showed items from the Retreat, 988 prevention magnets and ESCSB cups.

Dr. Shaeffer reminded everyone Ms. Sedjat's evaluation is due next month.

Mr. Freeman made a motion to adjourn the meeting and Ms. Payne seconded. The motion was passed unanimously and the meeting adjourned at 10:10 am.

The next board meeting will be Tuesday, July 14, 2026 at 8:30 am.

Barbara James, Recording Secretary
These minutes are subject to full Board Approval.