EASTERN SHORE COMMUNITY SERVICES BOARD
Minutes
July 14, 2026

The regular monthly meeting of the Eastern Shore Community Services Board was held on Tuesday, July 14, 2026 at the Administration office, 24233 Lankford Highway, Tasley, VA 23441.

Members Present:

Ms. Eve Belote
Mr. Richard Freeman
Ms. Anne Payne
Ms. Roxane Ward
Ms. Cynthia Wilder
Ms. Judy Worthington

Others Present:

Ms. Lisa Sedjat, Executive Director
Ms. Kelly Bulin, Chief Operating Officer
Ms. Sharon Jones, Finance Director
Ms. Molly Walker, Director of Outpatient Services & QI
Ms. Barbara James, Office Services Specialist

Absent:

Dr. Peggy Shaeffer

Ms. Belote, Chairman, called the meeting to order at 8:30 am.

Ms. Belote made a motion that the Board convene a closed session for the purpose of personnel evaluation matters, and pursuant to Section 2:2-3711 (A) (1) of the Code of Virginia of 1950, as amended. The motion was passed unanimously with a voice vote.

Ms. Belote made a motion that the Board reconvene in open session and that a roll call be taken and recorded on this motion so that each member who votes in favor shall thereby certify compliance with all the matters identified in Section: 2.2-3712 (D) (1) of the Code of Virginia of 1950 as amended. Only personnel evaluation matters were discussed. The motion was passed unanimously with Ms. Payne, yes voice vote, Mr. Freeman, yes voice vote, Ms. Ward, yes voice vote, and Ms. Worthington, yes voice vote, Ms. Wilder.

Approval of Minutes –

Ms. Worthington made a motion to approve the June 9, 2026 minutes. Mr. Freeman seconded, and they were approved unanimously by a voice vote.

Finance Director's Report –

Ms. Jones referenced the board report that is appended herewith.

Public Comment –

There was none.

Items Requiring Board Action –

There was none.

Executive Director –

Ms. Sedjat referenced the board report that is appended herewith.

Ms. Sedjat went over the 2026 Client Satisfactory Surveys. There was discussion.

Ms. Sedjat stated the DBHDS asked for representatives for Problem Solving Sessions regarding Forensic services: pathways to hospitalization, community, jail based, and while hospitalized. Randy Smith has accepted this task on behalf of Region 5.

Ms. Sedjat stated she has been asked to participate on a committee with DBHDS to better understand the various quality management supports/programs in the CSB's and how DBHDS can support CSB's in reviewing, developing and implementing a Quality Management Program.

Ms. Sedjat stated thanks to the use of Regional Workforce Development funds, we have been able to offer the Employee Training Opportunities Initiative for the 2nd year in a row.

Ms. Sedjat stated the staff have been very thankful for the merit-based raises and wanted her to share their appreciation.

Ms. Sedjat stated please join us for the PBHC Open House to celebrate the "re-opening" on Friday, July 31, 2026 from 11-1.

Ms. Sedjat stated SDA is now at Indian Lane, and Dunne Avenue.

Ms. Sedjat passed around the 2026 General Assembly Conference Summary of Actions.

Ms. Sedjat stated there will be a minimal rate increase in Developmental Services.

There was discussion on Safety Net Beds.

Disability Program Reports-

Clinical Services and Quality Improvement –

Ms. Walker referenced the board report that is appended herewith. There was discussion.

Ms. Walker went over caseload and staffing assessments. There was discussion.

Ms. Walker stated Human Resources department is helping employees explore options.

Prevention-

Ms. Sedjat referenced the board report that is appended herewith.

Developmental Services –

Ms. Sedjat referenced the board report that is appended herewith.

Human Resources –

Ms. Sedjat referenced the board report that is appended herewith.

IT Director –

Ms. Sedjat referenced the board report that is appended herewith.

Old Business –

There was none.

New Business –

There was none.

Mr. Freeman made a motion to adjourn the meeting and Ms. Ward seconded. The motion was passed unanimously and the meeting adjourned at 10:07 am.

No Board meeting in August. The next board meeting will be Tuesday, September 8, 2026 at 9:00 am.

Barbara James, Recording Secretary
These minutes are subject to full Board Approval.