

EASTERN SHORE COMMUNITY SERVICES BOARD
Minutes
January 10, 2023

The regular monthly meeting of the Eastern Shore Community Services Board was held on Tuesday, January 10, 2023 at the Administration office, 24233 Lankford Highway, Tasley, VA 23441.

Members Present:

Ms. Eve Belote
Mr. Andre Elliott
Mr. Richard Freeman
Mr. Rick Hubbard
Ms. Pam Thornes
Ms. Janet Turner
Ms. Roxane Ward
Ms. Cynthia Wilder

Others Present:

Ms. Lisa Sedjat, Executive Director
Ms. Sharon Jones, Director of Finance and Administration
Ms. Barbara James, Office Services Specialist

Absent:

Dr. Peggy Shaeffer

Ms. Belote, Chair, called the meeting to order at 9:02 am.

Ms. Belote welcomed Ms. Roxane Ward, new ESCSB board member. Everyone at the meeting introduced themselves and what they are currently doing.

Approval of Minutes –

Mr. Elliott made a motion to approve the November 8, 2022 minutes with potential amendment. Mr. Freeman seconded, and they were approved unanimously by a voice vote, with Ms. Roxane Ward abstaining.

Finance Director's Report –

Ms. Jones referenced the board report that is appended herewith.

Ms. Jones went over the Finance Department report. There was discussion.

Ms. Jones passed around the Robinson, Farmer, Cox Associates audit report. There was discussion.

Public Comment –

There was none.

Items Requiring Board Action –

Mr. Hubbard made a motion to approve HR policies with changes. Ms. Wilder seconded, and they were approved by a voice vote.

Executive Director –

Ms. Sedjat referenced the board report that is appended herewith.

Ms. Sedjat stated bio's are needed for the Board Member Book from the four new members.

Ms. Sedjat stated Financial Disclosure Forms are due Feb. 1, 2023 for all board members.

Ms. Sedjat stated the end of year celebration was a success. Thanks to the planning committee, Mandi Wessells, Kiea McCrary, Teka Giddens, and Sharon Jones.

Ms. Sedjat stated Damien Greene is working to put the Board report in the requested format.

Ms. Sedjat stated as was the case for Accomack County, Kelly Bulin, Teresa Guy, and she presented the request to Northampton County for the Opiate Abatement Funds. Thanks to Dr. Ogram for coming for moral support.

Ms. Sedjat stated Camryn Buyea wrote an editorial for the E.S. Post regarding Gaming and Gambling Prevention for the December 23, 2022 edition and Drunk and Drugged Driving Prevention Month for the December 30, 2022 edition.

Ms. Sedjat stated ESCSB has teamed up with Helping Hands, an agency that assists placing individuals with disabilities into jobs, to provide an internship in the IT Department.

Ms. Sedjat stated she and Molly Walker presented information about the ESCSB to the E.S. Rural Health supervisors on December 6, 2022.

Dr. Ogram, Alicia Rose, and Ms. Sedjat met with Dr. Bice, and others at Riverside Shore Memorial Hospital.

Ms. Sedjat stated this is the last chance to speak with your legislators about the issues and the consequences of the General Assembly failing for a second year in a row to provide funding to stabilize the ESCSB workforce. There was discussion.

Disability Program Reports-

Clinical Services and Quality Improvement –

Ms. Sedjat referenced the board report that is appended herewith.

Prevention-

Ms. Sedjat referenced the board report that is appended herewith.

Developmental Services –

Ms. Sedjat referenced the board report that is appended herewith.

Human Resources –

Ms. Sedjat referenced the board report that is appended herewith.

IT Director –

Ms. Sedjat referenced the board report that is appended herewith.

Old Business –

There was none.

New Business –

There was none.

Mr. Elliott made a motion that the Board convene a closed session for the purpose of holding a discussion of a personnel issue and a legal issue, pursuant to Section 2.2-3711(A)(1) of the Code of Virginia of 1950, as amended. Mr. Freeman seconded. The motion was passed unanimously with a voice vote.

Mr. Elliott made a motion the Board reconvene in open session and that a roll call be

taken and recorded on this motion so that each member who votes in factor shall thereby certify compliance with all the matters identified in Section 2.2-3712 (D) I of the Code of Virginia of 1950 as amended. Mr. Freeman seconded. The motion was passed unanimously with Mr. Hubbard, yes voice vote, Mr. Elliott, yes voice vote, Mr. Freeman, yes voice vote, Ms. Turner, yes voice vote, Ms. Thornes, yes voice vote, Ms. Wilder, yes voice vote, and Ms. Belote, yes voice vote.

There was discussion on the well being of the Finance Department.

Mr. Elliott made a motion to adjourn the meeting and Mr. Freeman seconded. The motion was passed unanimously and the meeting adjourned at 10:50 am.

The next board meeting will be Tuesday, February 14, 2023 at 9:00 am.

Barbara James, Recording Secretary
These minutes are subject to full Board Approval.