

EASTERN SHORE COMMUNITY SERVICES BOARD
Minutes
July 12, 2016

The regular monthly meeting of the Eastern Shore Community Services Board was held on Tuesday, July 12, 2016 at the Eastern Shore Behavioral Healthcare Center in Parksley, Virginia.

Members Present:

Ms. Marva Annis
Mr. Dee Fitch
Mr. Richard Hubbard-Chairman
Dr. John Ogram
Ms. Sandy Taylor
Ms. Gina Williams
Ms. Joan Wilson

Others Present:

Ms. Lisa Sedjat, Executive Director
Mrs. Lynier Linton, Director of Finance and Administration
Ms. Sarah Lewis, Clinical Director of MH & QI
Ms. Kathleen O'Keefe, Intellectual Disabilities Director
Dr. Nicholas McClean-Rice, Medical Director
Mr. Damien Greene, IT Director
Ms. Barbara James, Office Services Specialist

Absent:

Mr. Robert Bloxom
Ms. Gina Crockett

Mr. Hubbard announced that pursuant to Virginia Code Section, 2:2-3711 (A) (1), the Board would enter into Executive Session to discuss personnel matters at 9:32 am. Mr. Fitch made a motion, Ms. Taylor seconded.

Mr. Hubbard, Chairman, called the meeting to order at 10:37 am.

At 10:37 a roll call voice vote was taken, and all board members certified nothing other than personnel matters were discussed during the closed session.

Approval of Minutes –

Mr. Fitch made a motion to approve the June 14 2016 minutes with correction of “The Board came out of Executive Session at 10:22 am and a roll call vote was taken with all board members

certifying nothing other than Mendisadd, Inc. real estate matters were discussed during the closed session.” Ms. Taylor seconded, and they were unanimously approved.

Public Comment –

There was none.

Items Requiring Board Action –

Mr. Fitch made a motion to approve revised ESCSB Policy HR 110-“Filling Position Vacancies” from 7 to 5 work days. Dr. Ogram seconded, and it was unanimously approved by a roll call vote voice vote.

Treasurer’s Report –

Mr. Fitch referenced the treasurer’s report ending May 31, 2016. A copy is attached.

Disability Program Reports-

Clinical Services and Quality Improvement -

Ms. Lewis referenced the board report that is appended herewith.

There was discussion.

Prevention-

Ms. Sedjat referenced the board report that is appended herewith.

Medical Director-

Dr. McClean-Rice stated the timing for return visits for patients is too long. There is a need to address safety issues. Dr. McClean-Rice and the Executive Director will meet with the other doctors as they have expressed concerns.

Dr. McClean-Rice stated he sees 510 patients and Dr. Snead has 390.

Developmental Services –

Ms. O’Keefe referenced the board report that is appended herewith.

There was discussion.

Ms. Taylor thanked Ms. O’Keefe for getting the consumers involved in many projects.

Ms. O’Keefe stated on July 27-30 there is a fishing tournament “Queen of the Bay” in Cape Charles that our consumers are participating in.

Human Resources –

Ms. Sedjat referenced the board report that is appended herewith.

Finance Director –

Mrs. Linton referenced the financial reports for May 31, 2016.

IT Director –

Mr. Greene referenced the board report that is appended herewith.

Executive Director –

Ms. Sedjat referenced her board report that is appended herewith.

There was discussion.

Ms. Sedjat passed out information on DMAS seeking public comments on Addiction Treatments services benefit delivery system design 8-1-15.

Old Business –

There was none.

New Business –

Mr. Hubbard stated the next board meeting will be Tuesday, August 9 2016, Executive Session at 9:00 am.

Ms. Wilson made a motion to adjourn the meeting, and Mr. Fitch seconded. The motion was passed unanimously and the meeting adjourned at 11:36 am.

Barbara James, Recording Secretary/Ms. Joan Wilson, Secretary
These minutes are subject to full Board Approval.