

EASTERN SHORE COMMUNITY SERVICES BOARD

Minutes

January 11, 2022

The regular monthly meeting of the Eastern Shore Community Services Board was held on Tuesday, January 11, 2022 at the Administration office, 24233 Lankford Highway, Tasley, VA 23441.

Members Present:

Ms. Eve Belote
Mr. Andre Elliott
Mr. Richard Freeman
Mr. Rick Hubbard
Dr. Peggy Shaeffer
Ms. Kim Wilkerson

Others Present:

Ms. Lisa Sedjat, Executive Director
Ms. Heather Savage, Human Resources Coordinator
Ms. Sharon Jones, Director of Finance and Administration
Mr. John Konkel, LPC, Emergency Services & CIT Coordinator
Ms. Barbara James, Office Services Specialist

Absent:

Mr. Robert Bloxom
Ms. Gina Williams

Ms. Sedjat stated Ms. Belote, Mr. Bloxom, and she had received a text message from Ms. Williams that she was resigning from the ESCSB Board.

Ms. Belote, Chair, called the meeting to order at 8:59 am.

Mr. John Konkel gave a presentation on crisis services transformation to include Marcus Alert and 988.

Approval of Minutes –

Mr. Freeman made a motion to approve the December 14, 2021 minutes. Mr. Freeman stated he would like to recognize Ms. O’Keefe’s Developmental Services report. Dr. Shaeffer seconded, and they were unanimously approved by a voice vote.

Public Comment –

There was none.

Items Requiring Board Action –

Ms. Sedjat went over ESCSB Use of the Sick Leave Bank. There was discussion. Mr. Elliott made a motion to approve and Mr. Freeman seconded. It was unanimously approved by a voice vote.

Executive Director –

Ms. Sedjat referenced the board report that is appended herewith.

Ms. Sedjat stated as of December 31, 2021 the ESCSB utilized 1 (one) adult geriatric safety net bed to Catawba State Hospital.

Ms. Sedjat stated that April or May would be a good time for board members to visit ESCSB sites, unless we have another COVID surge.

Ms. Sedjat passed around information regarding a process for internally promoting staff.

Ms. Sedjat reported that the CSB is continuing to provide SDA but is putting a temporary hold on new mental health outpatient services while continuing to provide services to the priority populations.

Ms. Sedjat stated that the ESCSB has been consolidating homes due to staffing shortages. The ESCSB will be operating 3 homes by mid-February.

Ms. Sedjat stated Therapeutic Consultation will be an added new service.

Treasurer’s Report –

Ms. Jones referenced the board report that is appended herewith.

Disability Program Reports-

Clinical Services and Quality Improvement –

Ms. Sedjat referenced the board report that is appended herewith.

Prevention-

Ms. Sedjat referenced the board report that is appended herewith.

Developmental Services –

Ms. Sedjat referenced the board report that is appended herewith.

Human Resources & Finance Director –

Human Resources report attached.

IT Director –

Ms. Sedjat referenced the board report that is appended herewith.

Old Business –

There was none.

New Business –

There was none.

Dr. Shaeffer made a motion that the board convene a closed session for the purpose of holding a discussion of a personnel issue, pursuant to Section 2.2-3711 (A) (1) of the Code of Virginia of 1950, as amended. Mr. Elliott seconded and the motion was approved unanimously by a voice vote.

Dr. Shaeffer made a motion the board reconvene in open session and that a roll call vote be taken and recorded on this motion so that each member who votes in favor shall thereby certify compliance with all the matters identified in Section 2.2-3711 (D) of the Code of Virginia of 1950 as amended. Ms. Wilkerson seconded and the motion was approved by a roll call vote. Mr. Hubbard, Ms. Wilkerson, Mr. Elliott, Mr. Freeman, Dr. Shaeffer, and Ms. Belote stated only personnel issues were discussed in the closed session.

Ms. Sedjat passed around an article in January, 2022 Eastern Shore First featuring Eastern Shore Community Services Board end of year holiday party.

Mr. Hubbard made a motion to adjourn the meeting and Mr. Elliott seconded. The motion was passed unanimously and the meeting adjourned at 10:14 am.

The next board meeting will be Tuesday, February 8, 2022, at 9:00 am.

Barbara James, Recording Secretary, Kim Wilkerson, Secretary
These minutes are subject to full Board Approval.