

EASTERN SHORE COMMUNITY SERVICES BOARD

Minutes

February 9, 2016

The regular monthly meeting of the Eastern Shore Community Services Board was held on Tuesday, February 9, 2016 at the Eastern Shore Behavioral Healthcare Center in Parksley, Virginia.

Members Present:

Ms. Marva Annis
Mr. Robert Bloxom
Ms. Gina Crockett
Mr. Dee Fitch
Mr. Richard Hubbard-Chairman
Dr. John Ogram
Ms. Sandy Taylor
Ms. Williams
Ms. Joan Wilson

Others Present:

Ms. Lisa Sedjat, Executive Director
Mrs. Lynier Linton, Director of Finance and Administration
Ms. Sarah Lewis, Clinical Director of MH & QI
Mr. Damien Greene, IT Director
Dr. Nicholas McClean-Rice, Medical Director
Ms. Barbara James, Office Services Specialist

Visitors:

First Sgt. Jeff Jones & Trooper John Freyus-Safety inspection
Ms. Lynette Foeman & Mrs. Lori Colonna-Special Olympics program

Mr. Hubbard, Chairman, called the meeting to order at 10:01 am.

Approval of Minutes –

Ms. Wilson stated she was unable to attend last meeting and will, in conjunction with the SA division, write a letter to state legislature, Accomack and Northampton Board of Supervisors, and Accomack and Northampton County jails, asking for their support regarding medical treatment of patients with substance abuse opiate addiction. Ms. Wilson stated the letter has been put on hold until the various supervisors have reported.

Mr. Fitch made a motion to approve the January 12, 2016 minutes with corrections, Mr. Bloxom seconded, and it was unanimously approved by a hand vote.

Mr. Hubbard introduced new board member Ms. Gina Williams from Chincoteague.

Public Comment –

Two Virginia state troopers presented a security assessment of the ESCSB buildings they had inspected and their recommendations. There was discussion on the safety inspection and enhancing security at each location. There was discussion on the educational active shooter plan. There was discussion on grant funding and they suggested checking with Homeland security.

Ms. Lynette Foeman and Mrs. Lori Colonna gave a very informative talk on the Special Olympics program.

Items Requiring Board Action –

There was none.

Treasurer's Report –

Mr. Fitch referenced the treasurer's report ending December 31, 2015

Disability Program Reports-

Clinical Services and Quality Improvement -

Ms. Lewis referenced the board report that is appended herewith.

Prevention-

Ms. Sedjat referenced the board report that is appended herewith.

Medical Director-

Dr. McClean-Rice stated the doctors will be starting peer review soon and a template form has been developed with check boxes for various parameters. One is the accessing of the Prescription Monitoring Program in Richmond at the Board of Medicine to make sure patients are not "double dipping" or "doctor shopping" for addictive drugs. He stated the opiate program is difficult to run because new patients often have to be seen immediately for suboxone replacement and there are often no appointment spaces left open for these clients.

Developmental Services –

Ms. Sedjat referenced the board report that is appended herewith.

Human Resources –

Ms. Sedjat stated two new clinicians began in January. They have been able to promote from within with both Mental Health and Intellectual Disabilities case management. Intellectual Disabilities Case Manager began on February 8th and Mental Health Case Manager will begin March 8th. There are several positive applications for ID Director, ID Aides and clinicians. The Lead Community Integration Instructor will not be filled at this time because we are preparing for the New Community Day Services that is proposed. We are still in need of Mental Health Skill Building Specialist staff.

Finance Director –

Mrs. Linton referenced the financial reports for December 31, 2015.

IT Director –

Mr. Greene referenced his board report that is appended herewith.

Mr. Greene passed out the list of direct telephone numbers assigned to the staff at the ESCSB.

Executive Director –

Ms. Sedjat referenced her board report that is appended herewith.

There was discussion on the proposed Telepsychiatry services agreement.

Ms. Sedjat passed out a letter from Susan Taylor, Nurse Manager, stating she would be retiring.

There was discussion on employees overtime hours.

Ms. Sedjat stated there would be interviews for ID Aides on February 10 & 11, 2016.

Ms. Sedjat stated the ARC needs new members.

Old Business –

Ms. Wilson read a letter that is to be sent to state legislature, Accomack & Northampton Board of Supervisors, and Accomack and Northampton law enforcement and will send a copy to Dr. Ogram and Mr. Bloxom for suggestions so it can be mailed.

New Business –

Ms. Annis will send a thank you note to First Sgt. Jeff Jones and Trooper John Freyus for their informative talk.

Mr. Fitch made a motion to adjourn the meeting, and Ms. Taylor seconded. The motion was passed unanimously and the meeting adjourned at 12:39 pm.

Mr. Hubbard announced the next board meeting will be March 8, 2016.

Barbara James, Recording Secretary/Ms. Joan Wilson, Secretary
These minutes are subject to full Board Approval.