

EASTERN SHORE COMMUNITY SERVICES BOARD
Minutes
December 13, 2016

The regular monthly meeting of the Eastern Shore Community Services Board was held on Tuesday, December 13, 2016 at the Eastern Shore Behavioral Healthcare Center in Parksley, Virginia.

Members Present:

Ms. Marva Annis
Mr. Robert Bloxom
Ms. Gina Crockett
Mr. Richard Hubbard-Chairman
Dr. John Ogram
Ms. Sandy Taylor
Ms. Joan Wilson

Others Present:

Ms. Lisa Sedjat, Executive Director
Ms. Sarah Lewis, Clinical Director of MH & QI
Dr. Nicholas McClean-Rice, Medical Director
Ms. Kelly Bulin, Dir. of Program Development, Planning & Prevention Svcs.
Ms. Kathleen O'Keefe, Intellectual Disabilities Director
Mrs. Sharon Sanderson, Human Resources Coordinator
Mr. Damien Greene, IT Director
Mr. Jerry Murphy, Senior Accountant
Ms. Barbara James, Office Services Specialist

Absent:

Mr. Dee Fitch
Ms. Gina Williams
Mrs. Lynier Linton, Director of Finance and Administration

Mr. Hubbard, Chairman, called the meeting to order at 10:02 am.

Approval of Minutes –

Mr. Bloxom made a motion to approve the November 8, 2016 minutes, Dr. Ogram seconded, and it was unanimously approved by a voice vote.

Public Comment –

There was none.

Items Requiring Board Action –

Ms. Wilson made a motion to approve revised ESCSB Policy HR 500 “Benefits”, Mr. Bloxom seconded, and it was unanimously approved by a voice vote.

The Social Media Policy has been put on hold until consulting with the ESCSB attorney and get legal approval.

Mr. Bloxom made a motion to approve revised ESCSB Policy “Consumer Human Rights”, Dr. Ogram seconded, and it was unanimously approved by a voice vote.

Treasurer’s Report –

Mr. Fitch was unable to attend.

Mr. Murphy referenced the treasurer’s report ending October 31, 2016.

Disability Program Reports-

Clinical Services and Quality Improvement –

Ms. Lewis referenced the board report that is appended herewith. There was discussion.

Prevention-

Ms. Bulin referenced the board report that is appended herewith.

Ms. Bulin passed out the Youth Substance Abuse Needs Assessment data findings. There was discussion.

Medical Director-

Dr. McClean-Rice stated there should be a limit to the number of new patients admitted to the ESCSB. The schizophrenia, suboxone, new hospital discharges, and serious mentally ill patients would be admitted first. There was discussion.

Developmental Services –

Ms. O’Keefe referenced the board report that is appended herewith. There was discussion.

Human Resources –

Mrs. Sanderson referenced the board report that is appended herewith.

Finance Director –

Mrs. Linton was unable to attend.

IT Director –

Mr. Greene referenced the board report that is appended herewith.

Executive Director –

Ms. Sedjat referenced her board report that is appended herewith.

Old Business –

There was none.

New Business –

Mr. Hubbard stated the next board meeting will be Tuesday, January 10, 2016, at 10:00 am.

Mr. Bloxom made a motion to adjourn the meeting, and Ms. Wilson seconded. The motion was passed unanimously and the meeting adjourned at 11:07 am.

Barbara James, Recording Secretary/Ms. Joan Wilson, Secretary
These minutes are subject to full Board Approval.