

EASTERN SHORE COMMUNITY SERVICES BOARD

Minutes April 12, 2016

The regular monthly meeting of the Eastern Shore Community Services Board was held on Tuesday, April 12, 2016 at the Eastern Shore Behavioral Healthcare Center in Parksley, Virginia.

Members Present:

Ms. Gina Crockett
Mr. Dee Fitch
Mr. Richard Hubbard-Chairman
Dr. John Ogram
Ms. Sandy Taylor
Ms. Gina Williams
Ms. Joan Wilson

Others Present:

Ms. Lisa Sedjat, Executive Director
Mrs. Lynier Linton, Director of Finance and Administration
Ms. Sarah Lewis, Clinical Director of MH & QI
Mr. Damien Greene, IT Director
Dr. Nicholas McClean-Rice, Medical Director
Mr. Jerry Murphy, Senior Accountant
Ms. Barbara James, Office Services Specialist

Absent:

Ms. Marva Annis
Mr. Robert Bloxom

Visitors:

Mr. Bob Williams-National Alliance on Mental Illness & Guest
Sarah, Carl, Nicole, & Jane-Cerebral Palsy of Virginia

Mr. Hubbard, Chairman, called the meeting to order at 10:02 am.

Approval of Minutes –

Mr. Fitch made a motion to approve the March 8, 2016 minutes with corrections of Ms. Wilson stated she is going to get together with Dr. Ogram and will, in conjunction with Dr. Ogram, write a letter to local interest groups, asking for their support regarding treatment of patients with opiate addiction and other substance abuse issues. Under

Developmental Services the state currently has 12,000 people on the waivers. Under Finance there was discussion on health care insurance. Under IT Director Mr. Greene stated he would be sharing a webinar after the meeting on opiate treatment in prisons and jails. Ms. Taylor seconded, and it was unanimously approved by a hand vote.

Public Comment –

Mr. Bob Williams with the National Alliance on Mental Illness gave an informative talk. He stated he has been involved in NAMI since 1992 and passed out brochures on NAMI Family-to-Family, NAMI Peer-to-Peer and NAMI In Our Own Voice.

Sarah gave an informative talk on Cerebral Palsy of Virginia. Carl, Jane, and Nicole stated they have made several things including ties, wheel covers, ribbons, and sold jewelry for Cerebral Palsy. They have a 16 member team that has been having fund raisers. Jane stated the Cerebral Palsy of Virginia will be holding an event at Mt. Trashmore in Virginia Beach on Saturday, April 16, 2016. They passed out ribbons they had made for April autism awareness month.

Items Requiring Board Action –

Mr. Fitch made a motion to approve revised ESCSB Policy HR 648-“Civil Leave”. There was discussion, Ms. Wilson seconded and it was unanimously approved by a hand vote.

Mr. Fitch made a motion to approve ESCSB Policy RM-“EHR Scanning and Quality Checking”. There was discussion, Mrs. Crockett seconded and it was unanimously approved by a hand vote.

Treasurer’s Report –

Mr. Fitch referenced the treasurer’s report ending February 29, 2016.

Disability Program Reports-

Clinical Services and Quality Improvement -

Ms. Lewis referenced the board report that is appended herewith. There was discussion.

Prevention-

Ms. Sedjat referenced the board report that is appended herewith.

Medical Director-

Dr. McClean-Rice stated the ESCSB is getting as many consumers leaving the opiate program as joining. We still need to shorten the turnaround time for return visits after

med changes have been made to conform with customary standards of medical practice.

Developmental Services –

Ms. Sedjat referenced the board report that is appended herewith.

Ms. Sedjat passed out information on the waiver redesign.

Ms. Sedjat stated Kathy O’Keefe is the new ID Director and will be starting in May.

Ms. Sedjat passed out information on the waiver slot application for a committee on the Eastern Shore.

Ms. Sedjat stated My Life My Community 2016, the DD Waivers International Series, will be April 28, 2016, 1-3 pm, Hampton, VA.

Human Resources –

Ms. Sedjat referenced the board report that is appended herewith.

Ms. Sedjat stated Mrs. Sanderson has done a fantastic job on her reporting.

Finance Director –

Mrs. Linton referenced the financial reports for February 29, 2016.

IT Director –

Mr. Greene referenced his board report that is appended herewith.

Mr. Greene stated there are two new interns, college level students, in the IT Department.

Executive Director –

Ms. Sedjat referenced her board report that is appended herewith.

Ms. Sedjat stated the ESCSB has been asked to partner with Eastern Shore Coalition Against Domestic Violence.

Ms. Sedjat stated the CIT program is growing steadily and John Konkel provided a presentation for our Leadership team at the monthly meeting.

Ms. Sedjat sent out thanks to Bob Bloxom for providing an insurance consultant. We will be contacting them for the renewal for next fiscal year.

Ms. Sedjat stated the ESCSB is signed up for Give Local 757, on May 3-4, 2016, from noon until midnight.

Old Business –

Ms. Wilson stated she is going to get together with Dr. Ogram and will, in conjunction with Dr. Ogram, write a letter to local interest groups, asking for their support regarding treatment of patients with opiate addiction and other substance abuse issues.

Ms. Sedjat stated the ESCSB is working collaboratively with the situation at G.F. Horne to effectively serve people.

New Business –

Ms. Sedjat stated she had received positive feedback in a letter from Probation & Parole concerning Charlie Evans, SA/CM. He handled a situation by visiting the home of a consumer.

Ms. Sedjat stated board members, employees, co-workers should show respect and present ourselves with professionalism at all times.

Mrs. Linton stated each board member needs to sign the HUD form and HUD audit.

Mrs. Crocket stated Kelly Bulin and Alisha Gagliardi, Prevention services, gave a very informative talk on Shore Talk, WESR, 103.3 FM radio last week.

Ms. Sedjat stated board members are welcome to tour the sites with her after the meeting.

Mr. Hubbard stated the next board meeting will be Tuesday, May 10, 2016.

Mr. Fitch made a motion to adjourn the meeting, and Ms. Taylor seconded. The motion was passed unanimously and the meeting adjourned at 12:04 pm

Barbara James, Recording Secretary/Ms. Joan Wilson, Secretary
These minutes are subject to full Board Approval.