

EASTERN SHORE COMMUNITY SERVICES BOARD
Minutes
April 11, 2017

The regular monthly meeting of the Eastern Shore Community Services Board was held on Tuesday, March 14, 2017 at the Eastern Shore Behavioral Healthcare Center in Parksley, Virginia.

Members Present:

Ms. Marva Annis
Mr. Robert Bloxom
Mr. Dee Fitch
Mr. Richard Hubbard-Chairman
Dr. John Ogram
Ms. Sandy Taylor
Ms. Gina Williams
Ms. Joan Wilson

Others Present:

Ms. Lisa Sedjat, Executive Director
Mrs. Lynier Linton, Director of Finance and Administration
Ms. Sarah Lewis, Clinical Director of MH & QI
Dr. Nicholas McClean-Rice, Medical Director
Ms. Kathleen O'Keefe, Developmental Services Program Director
Ms. Kelly Bulin, Dir. of Program Development, Planning & Prevention Svcs
Mrs. Sharon Sanderson, Human Resources Coordinator
Mr. Damien Greene, IT Director
Mr. Jerry Murphy, Senior Accountant
Ms. Barbara James, Office Services Specialist

Absent:

Ms. Gina Crockett

Mr. Hubbard, Chairman, called the meeting to order at 10:01 am.

Approval of Minutes -

Dr. Ogram made a motion to approve the March 14, 2017 minutes with correction of spelling Suboxone under the Medical Director's report, Ms. Taylor seconded, and it was unanimously approved by a voice vote.

Public Comment-

There was none.

Items Requiring Board Action-

Mr. Fitch made a motion to approve ESCSB Policy MS 057 "Email policy". Ms. Wilson seconded, and it was unanimously approved by a voice vote.

Treasurer's Report-

Mr. Fitch referenced the treasurer's report ending February 28, 2017.

Disability Program Reports-

Clinical Services and Quality Improvement-

Ms. Lewis referenced the board report that is appended herewith. There was discussion.

Prevention-

Ms. Bulin referenced the board report that is appended herewith.

Ms. Bulin stated a \$100,000 grant was awarded to the ESCSB Prevention office for Opioid Targeted Response services.

Ms. Bulin stated the ESCSB decided to not pursue participation in the Give Local 757 2017 fundraising campaign due to some financial requirements by the organizers. The ESCSB will participate in talk show slots on WESR radio. Shore Crafts staff and two consumers were on April 11, 2017 and gave an overview of their services. The following four weeks will highlight a different service area including ID services, MH and SA services, Prevention, and Administrative services.

Ms. Bulin stated the ESCSB Office of Prevention is working with Community Partners of the Eastern Shore, Northampton County Education Foundation and Smart Beginnings Eastern Shore to implement a local "Kids Count Forum" on Wednesday, April 12, 2017 from 8:30am to 12:00 noon at the Eastern Shore Community College.

Medical Director-

Dr. McClean-Rice stated Dr. Henderson has 384 patients, Dr. McClean-Rice has 493 patients, and Dr. Snead has 368 patients. New patient openings for Dr. Henderson is October and Dr. McClean-Rice is two months. Dr. McClean-Rice stated over the course of a year cancellations and no shows-1,284 patients, Psych Evaluations-351 patients, no shows- 382 patients and cancelled by provider- 286 patients. Magellan-730 patients, Humana Medicare-22 patients, GAP-48 patients, DMAS-160 patients, Medicaid-150 patients, Anthem private-127 patients. Diagnoses-Serious Mental Illness-623 patients,

Serious Emotional Disturbance-200 patients, Opioids-50 patients, Schizophrenia-200 patients.

Developmental Services-

Ms. O'Keefe referenced the board report that is appended herewith. There was discussion.

Human Resources-

Mrs. Sanderson referenced the board report that is appended herewith.

Finance Director-

Mrs. Linton referenced the financial report ending February 28, 2017. Mrs. Linton stated the board will receive the preliminary budget in May and the final budget in June.

IT Director-

Mr. Greene referenced the board report that is appended herewith. Mr. Greene thanked the management team for their help on the Email policy.

Executive Director-

Ms. Sedjat referenced her board report that is appended herewith. Ms. Sedjat referenced the Virginia Opioid Addiction Indicator

Dashboard's website and the Virginia Social Indicator Dashboard's website.

Ms. Sedjat stated there are several vans that are either in need of repair or replacement and she is requesting that we get two new vans.

Ms. Sedjat thanked Mr. Greene for working with Verizon to get her a phone that allows her to post announcements that are of importance to those associated with the CSB such as closings during inclement weather.

Old Business-

There was none.

New Business-

Ms. Taylor announced Area 19 Special Olympics will hold 2nd Annual Firetruck Pull and Sk Fun Run/Walk at the Onancock Elks, Tasley, VA, on April 22, 2017, at 9:00am. She has raffle tickets for a grill and meat from Matthew's Market. May 6, 2017, Trail Ride in Cheriton, VA; Track and Field team have been practicing every Saturday; June 3, 2017, Invitational; and June 9, 10, & 11, State games in Richmond, VA.

The next board meeting will be Tuesday, May 9, 2017 at 10:00 am.

Mr. Fitch made a motion to adjourn the meeting, and Mr. Bloxom seconded. The motion was passed unanimously and the meeting adjourned at 11:55 am.

Barbara James, Recording Secretary/Ms. Joan Wilson, Secretary
These minutes are subject to full Board Approval.