

EASTERN SHORE COMMUNITY SERVICES BOARD
Minutes
June 14, 2022

The regular monthly meeting of the Eastern Shore Community Services Board was held on Tuesday, June 14, 2022 at the Administration office, 24233 Lankford Highway, Tasley, VA 23441.

Members Present:

Ms. Eve Belote
Mr. Robert Bloxom
Mr. Andre Elliott
Mr. Richard Freeman
Mr. Rick Hubbard
Ms. Kim Wilkerson

Others Present:

Ms. Lisa Sedjat, Executive Director
Ms. Sharon Jones, Director of Finance and Administration
Ms. Kathy O'Keefe, Director of Developmental Services
Ms. Barbara James, Office Services Specialist

Absent:

Dr. Peggy Shaeffer

The Board met at 8:30 am to go over the Executive Director's evaluation.

Ms. Belote, Chair, called the meeting to order at 9:10 am.

Approval of Minutes –

Mr. Freeman made a motion to approve the May 10, 2022 minutes. Mr. Hubbard seconded, and they were unanimously approved by a voice vote.

Finance Director's Report –

Ms. Jones referenced the board report that is appended herewith.

Ms. Jones referenced the budget FY 2023. There was discussion. Mr. Bloxom and Ms. Sedjat will review the budget and present in the next couple of weeks before June 30,

2022.

Public Comment –

There was none.

Items Requiring Board Action –

There were none.

Executive Director –

Ms. Sedjat referenced the board report that is appended herewith.

Ms. Sedjat stated she and Ms. Jones have met with DBHDS and our respective regional teams in order to get clarification regarding the Federal Reimbursement Model that will begin July 1, 2022.

Ms. Sedjat stated Ms. Walker reached out to both school districts to offer supports the morning after the Texas school shooting. The offer was appreciated, but not accepted.

Ms. Sedjat stated the Clubhouse building on Dunne Avenue in Parksley is the first of our buildings to receive the new signage.

Ms. Sedjat stated the Eastern Shore Community College has been contacted for nursing students to be supervised by Ms. Brock, PMHNP.

Ms. Sedjat has been recommended to be appointed to State Boards and Commissions related to child and maternal mortality and substance use.

Ms. Sedjat stated the July 12 board meeting will be the field trip to visit all the ESCSB sites.

Disability Program Reports-

Clinical Services and Quality Improvement –

Ms. Sedjat referenced the board report that is appended herewith.

Prevention-

Ms. Sedjat referenced the board report that is appended herewith.

Developmental Services –

Ms. O’Keefe referenced the board report that is appended herewith.

Ms. O’Keefe stated Ms. Cecilia Cruz, Part-time Developmental Services Aide, is in training for LCSW.

Ms. O’Keefe stated the licensing specialist came in May for an in-person review and audit of Group Residential and Supervised Living services.

Ms. O’Keefe stated in May DBHDS initiated the most current Individualized Support Plan in WaMs and the changes.

Human Resources –

Ms. Sedjat referenced the board report that is appended herewith.

IT Director –

Ms. Sedjat referenced the board report that is appended herewith.

Old Business –

There was none.

New Business –

Mr. Bloxom stated he will be resigning from the Board June 30, 2022 because he will be moving to Virginia Beach.

Mr. Freeman made a motion that the Board convene a closed session for the purpose of holding a discussion of a personnel issue and a legal issue, pursuant to Section 2.2-3711(A)(1) of the Code of Virginia of 1950, as amended. Mr. Elliott seconded. The motion was passed unanimously with a voice vote.

Mr. Freeman made a motion the Board reconvene in open session and that a roll call be taken and recorded on this motion so that each member who votes in factor shall thereby certify compliance with all the matters identified in Section 2.2-3712(D) of the Code of Virginia of 1950 as amended. Mr. Elliott seconded. The motion was passed unanimously with Mr. Hubbard, yes voice vote, Mr. Elliott, yes voice vote, Mr. Bloxom, yes voice vote, Mr. Freeman, yes voice vote, and Ms. Belote, yes voice vote.

Ms. Belote made a motion to adjourn the meeting and Mr. Freeman seconded. The motion was passed unanimously and the meeting adjourned at 11:02 am.

The next board meeting will be Tuesday, August 9, 2022, at 9:00 am.

Barbara James, Recording Secretary, Kim Wilkerson, Secretary
These minutes are subject to full Board Approval.