

EASTERN SHORE COMMUNITY SERVICES BOARD
Minutes
December 14, 2021

The regular monthly meeting of the Eastern Shore Community Services Board was held on Tuesday, December 14, 2021 at the Administration office, 24233 Lankford Highway, Tasley, VA 23441.

Members Present:

Ms. Eve Belote
Mr. Robert Bloxom
Mr. Andre Elliott
Mr. Richard Freeman
Mr. Rick Hubbard
Dr. Peggy Shaeffer
Ms. Kim Wilkerson

Others Present:

Ms. Lisa Sedjat, Executive Director
Ms. Kathy O'Keefe, Developmental Services Program Director
Ms. Heather Savage, Human Resources Coordinator
Ms. Sharon Jones, Director of Finance and Administration
Ms. Barbara James, Office Services Specialist

Absent:

Ms. Janice Langley
Ms. Gina Williams

Mr. Bloxom, Chairman, called the meeting to order at 9:00 am.

Mr. Bloxom stated Ms. Janice Langley had sent in her resignation to the Northampton County Board of Supervisors effective January 1, 2022. She stated her lifestyle changes will prevent her from continuing as a board member.

Mr. Bloxom stated Ms. Gina Williams daughter is back in the hospital and she would not be able to attend the meeting.

Mr. Bloxom stated please keep these two families in your thoughts and prayers over the holidays.

Approval of Minutes –

Mr. Freeman made a motion to approve the November 9, 2021 minutes. Ms. Belote seconded, and they were unanimously approved by a voice vote.

Public Comment –

There was none.

Items Requiring Board Action –

Ms. Savage went over ESCSB P&P HR 459 - Mandatory COVID-19 Vaccination Policy. There was discussion. Mr. Elliott made a motion to approve and Ms. Belote seconded. It was unanimously approved by a voice vote.

Mr. Elliott made a motion to approve Board of Directors Remote Participation Policy and Dr. Shaeffer seconded. It was unanimously approved by a roll call vote by Ms. Belote, Dr. Shaeffer, Mr. Elliott, Mr. Freeman, Mr. Hubbard, and Ms. Wilkerson.

Executive Director –

Ms. Sedjat referenced the board report that is appended herewith.

Ms. Sedjat stated as of November 30, 2021 the ESCSB utilized 1 (one) safety net bed to Commonwealth Center for Children and Adolescents.

Ms. Sedjat stated DBHDS is revamping the distribution of the Dashboard report but the final details have not been completed.

Ms. Sedjat stated the planning committee for the end of the year celebration did a wonderful job. Thank you to Amanda Wessells-Human Resources Assistant-Chair, Kristi Trumbo-Outpatient Services Randy Smith- Crisis Stabilization, Tina Strand-Medical Assistant, and Nicole Shrieves-Developmental Services. There was a heated tent, two food trucks, Molly's Fruits, and Blackriver, a soul food truck, holiday music, gave away phenomenal gifts, and a \$20 gift card to Walmart for everyone attending. The entire week was spirit week, with door decorating and a raffle every day. Mr. Ted Shockley, Eastern Shore First, was on site and took photos of the festivities and they will be in the January or February edition.

Ms. Sedjat stated the December augmentation was greatly appreciated.

Ms. Sedjat passed out information on crisis services transformation and how this effects

our emergency services department. There was discussion.

Ms. Sedjat stated Ms. Bulin provided the Leadership team with a great article “Trends in Behavioral Health Reference Guide”: US Behavioral Health Financing & Delivery System.

Ms. Sedjat stated due to a severe nursing shortage Pathway is not accepting new admissions and will be temporarily closing effective November 24, 2021.

Treasurer’s Report –

Ms. Sedjat stated Ms. Jones is doing a fantastic job.

Ms. Jones referenced the board report that is appended herewith.

Ms. Jones stated due to the diligent efforts of Carolyn Kelley, Reimbursement Coordinator, we received \$191,043 in federal funding from the Cares Act-Healthcare Relief Program.

Disability Program Reports-

Clinical Services and Quality Improvement –

Ms. Sedjat referenced the board report that is appended herewith.

Prevention-

Ms. Sedjat referenced the board report that is appended herewith.

Developmental Services –

Ms. O’Keefe referenced the board report that is appended herewith.

Ms. O’Keefe brought several items from Shore Crafts to share with board members. She stated they have been to several events on the shore and have lots of items.

Ms. O’Keefe went over staff shortages. There was discussion.

Ms. O’Keefe stated starting in December the Health Services Advisory Group (HSAG) will be starting round three of the quality service reviews for providers throughout Virginia.

Human Resources & Finance Director –

Human Resources report attached.

IT Director –

Ms. Sedjat referenced the board report that is appended herewith.

Old Business –

Ms. Sedjat stated a different Director would be at the board meetings each month in 2022. Dennis Riddick agreed to come speak in the Spring.

Ms. Sedjat stated they need to set up a time for board members to visit the different sites.

New Business –

Mr. Bloxom stated Mr. Hubbard had been reappointed by the Northampton County Board of Supervisors to serve a fourth term on the ESCSB Board of Directors.

Mr. Bloxom presented a slate of officers for 2022:

Ms. Eve Belote-Chair
Mr. Andre Elliott-Vice-Chair
Ms. Kim Wilkerson-Secretary
Mr. Bob Bloxom-Treasurer

Mr. Hubbard made a motion to approve the slate of officers, Mr. Freeman seconded, and they were unanimously approved by a voice vote.

Ms. Belote made a motion to adjourn the meeting and Mr. Elliott seconded. The motion was passed unanimously and the meeting adjourned at 10:34 am.

The next board meeting will be Tuesday, January 11, 2022, at 9:00 am.

Barbara James, Recording Secretary, Kim Wilkerson, Secretary
These minutes are subject to full Board Approval.