

EASTERN SHORE COMMUNITY SERVICES BOARD
Minutes
September 14, 2021

The regular monthly meeting of the Eastern Shore Community Services Board was held on Tuesday, September 14, 2021 at the Administration office, 24233 Lankford Highway, Tasley, VA 23441.

Members Present:

Mr. Robert Bloxom
Mr. Andre Elliott
Mr. Richard Freeman
Ms. Janice Langley-Conference call
Dr. Peggy Shaeffer
Ms. Kim Wilkerson
Ms. Gina Williams-Conference call

Others Present:

Ms. Lisa Sedjat, Executive Director
Mr. Michael Chandler, Director of Finance and Administration
Mr. Damien Greene, IT Director
Ms. Barbara James, Office Services Specialist

Absent:

Ms. Eve Belote
Mr. Rick Hubbard

Mr. Bloxom, Chairman, called the meeting to order at 9:03 am.

Approval of Minutes –

Mr. Elliott made a motion to approve the August 10, 2021 minutes. Mr. Freeman seconded, and they were unanimously approved by a voice vote.

Public Comment –

There was none.

Items Requiring Board Action –

Ms. Katie Isdell, Health Information Management and Administrative Supervisor, presented ESCSB P&P CS-016 No Show Policy with revisions. Mr. Freeman made a motion to approve. Dr. Shaeffer seconded, and it was approved unanimously by a voice vote.

Executive Director –

Ms. Sedjat referenced the board report that is appended herewith.

Ms. Sedjat stated as of August 31, 2021 the ESCSB utilized 0 (zero) safety net beds for the month of August. Kudos to Emergency Services and Crisis Stabilization staff. There was discussion.

Mr. Bloxom and Ms. Sedjat will work on drafting a letter to Delegate Rob Bloxom and Senator Lyn Lewis concerning issues negatively impacting the delivery of and future of public mental health services in Virginia.

Ms. Sedjat stated DBHDS has not provided the Dashboard report for the month.

Ms. Sedjat stated as a follow up the DBHDS requested information regarding the infrastructure needs within the CSBs. A detailed list with an estimated annual cost of \$3,250,000 was sent and the ESCSB received \$35,000 on September 2, 2021.

Ms. Sedjat stated the ESCSB is continuing to struggle with staffing in all areas and this shortage continues to be extremely detrimental to the Developmental Services division. Ted Shockley was able to put together an article highlighting the CSB. Please pick up a copy of the September, 2021 edition of the Eastern Shore First. There was discussion.

Ms. Sedjat stated in the past quarter there have been five staff who have referred their family members to work with ESCSB.

Ms. Sedjat stated there have been three internal promotions in the past month.

Ms. Sedjat stated there was an article in the September 3, 2021, Eastern Shore Post on Local 911 in compliance with Marcus Alert System that mentions John Konkel, Emergency Services CIT Coordinator.

Ms. Sedjat passed around the article ESCSB Pizza Box Suicide Prevention Campaign gets National Attention.

Ms. Sedjat and Michael Chandler will follow up on signage for all ESCSB buildings.

Ms. Sedjat asked of the Board members to please speak to our Legislators about the VACSB Budget Priorities for 2022-2024 Biennium.

Treasurer's Report –

Mr. Chandler referenced the board report that is appended herewith.

Disability Program Reports-

Clinical Services and Quality Improvement –

Ms. Sedjat referenced the board report that is appended herewith.

Prevention-

Ms. Sedjat referenced the board report that is appended herewith.

Developmental Services –

Ms. Sedjat referenced the board report that is appended herewith.

Human Resources & Finance Director –

Human Resources report attached.

IT Director –

Mr. Greene referenced the board report that is appended herewith.

Mr. Greene went over the Citrix upgrade to Virtual Apps and Desktops Edition Long Term Service Release, Unified Communications Voicemail Module Replacement, and Windows System Patches. Mr. Bloxom and Ms. Sedjat thanked Mr. Greene and his team for all their hard work.

Old Business –

There was discussion on in person board meetings. Mr. Elliott suggested going back to Parksley Behavioral Healthcare because it is a bigger space.

New Business –

There was none.

Mr. Elliott made a motion to adjourn the meeting and Mr. Freeman seconded. The motion was passed unanimously and the meeting adjourned at 10:16 am.

The next board meeting will be Tuesday, October 12, 2021, at 9:00 am.

Barbara James, Recording Secretary, Kim Wilkerson, Secretary
These minutes are subject to full Board Approval.