

**EASTERN SHORE COMMUNITY SERVICES BOARD**  
**Minutes**  
**May 11, 2021**

The regular monthly meeting of the Eastern Shore Community Services Board was held on Tuesday, May 11, 2021 at the Administration office, 24233 Lankford Highway, Tasley, VA 23441.

**Members Present:**

Ms. Eve Belote  
Mr. Robert Bloxom  
Mr. Andre Elliott  
Mr. Richard Freeman  
Mr. Rick Hubbard  
Ms. Janice Langley-Conference call  
Dr. Peggy Shaeffer  
Ms. Kim Wilkerson

**Others Present:**

Ms. Lisa Sedjat, Executive Director  
Mr. Michael Chandler, Director of Finance and Administration  
Ms. Barbara James, Office Services Specialist

**Absent:**

Ms. Gina Williams

Mr. Bloxom, Chairman, called the meeting to order at 9:00 am.

**Approval of Minutes –**

Ms. Belote made a motion to approve the April 13, 2021 minutes with edits. Mr. Freeman seconded, and they were unanimously approved by a voice vote.  
Mr. Chandler gave a brief introduction talk on his background.

**Public Comment –**

There was none.

### **Items Requiring Board Action –**

There was none.

### **Executive Director –**

Ms. Sedjat referenced the board report that is appended herewith.

Ms. Sedjat stated as of April 29, 2021 the ESCSB utilized one safety net bed for the month of April.

Ms. Sedjat stated the DBHDS has not provided the dashboard report and she was not able to report on the percentages this month.

Ms. Sedjat stated Mr. Konkel has collaborated with Accomack County Sheriff's office, Northampton County Sheriff's office, 911, and Chincoteague Police Department and confirmed a Zoom for Wednesday, May 12, 2021 at 11:00 am to discuss the Marcus Alert and Virginia's plan to transform the crisis system.

Ms. Sedjat went over the ESCSB Telehealth survey.

Ms. Sedjat stated the ESCSB made national news with a blurb in the Spring 2021 edition of "The National Psychologist." The article shares how we are working with pizza parlors on the Shore to start using pizza boxes with messages about mental health and suicide prevention, with hopes to work with other types of restaurants to do the same with takeout boxes.

Ms. Sedjat stated the Psychiatric Mental Health Nurse Practitioner who was to begin May 3, rescinded his assignment.

Ms. Sedjat stated two nurses have joined ESCSB.

Ms. Sedjat stated May 4, 2021 is the continuation of Motion to Compel in Portsmouth.

Ms. Sedjat stated the VACSB conference is May 5 and 6, 2021.

Ms. Sedjat stated they are getting estimates on new signs for all locations.

Ms. Sedjat stated Pine Avenue office is open with two clinicians, two case managers, and peer support services.

### **Treasurer's Report –**

Mr. Chandler referenced the board report that is appended herewith.

Mr. Elliott made a motion to approve the ESCSB FY 22 budget, Mr. Freeman seconded, and it was approved unanimously with a voice vote.

**Disability Program Reports-**

**Clinical Services and Quality Improvement –**

Ms. Sedjat referenced the board report that is appended herewith.

**Prevention-**

Ms. Sedjat referenced the board report that is appended herewith.

**Developmental Services –**

Ms. O’Keefe referenced the board report that is appended herewith.

Ms. O’Keefe stated the Day Program is transitioning individuals from the community back into day services.

Ms. O’Keefe stated the ESCSB Day Program that offers group day, community engagement and community coaching services to individuals on the Shore has been awarded their Home and Community Based Services.

Ms. O’Keefe stated case managers received notice of seven awards from the Commonwealth Community Trust.

Ms. O’Keefe stated in WaMS, starting May 1, 2021 the new ISP will transition in for all person centered plans initiated after that date.

Ms. O’Keefe stated the ESCSB case management team completed technical assistance reflecting results from the SCQR (Support Coordinator Quality Review) audit.

Ms. O’Keefe stated recently the Department of Behavioral Health met with the judge overseeing the state of Virginia’s compliance with the DOJ (Department of Justice) Settlement Agreement.

Ms. O’Keefe stated per DBHDS, Developmental Services Case Management modifications to face-to-face visits will end on May 1, 2021.

Ms. O’Keefe stated the ESCSB response to the written report from the first round of HSAG (Health Services Advisory Group) audits for our CSB were reviewed by HSAG.

Ms. O’Keefe stated they are still having staffing issues.

**Human Resources & Finance Director –**

Human Resources report attached.

**IT Director –**

Ms. Sedjat referenced the board report that is appended herewith.

**Old Business –**

Mr. Bloxom stated Ms. Sedjat’s evaluation is due next month.

**New Business –**

There was none.

At 10:33am, Mr. Elliott made a motion that the board convene a closed session for the purpose of holding a discussion of a personnel issue, pursuant to Section 2.2-3711(A)(1) of the Code of Virginia of 1950, as amended. The motion was seconded by Dr. Shaeffer. Discussion followed. at 10:53am, Mr. Elliott made a motion that the board reconvene in open session and that a roll call vote be taken and recorded on the motion so that each member voting in favor shall hereby certify compliance with all of the matters identified in Section 2.2-3712(D) of the Code of Virginia of 1950, as amended. The motion was seconded by Ms. Wilkerson. Mr. Bloxom then called the open meeting to order and polled the board members present according to the motion. Those voting affirmatively were Ms. Langley, Mr. Elliott, Mr. Freeman, Ms. Belote, Dr. Shaeffer, Ms. Wilkerson, Mr. Hubbard and Mr. Bloxom (all board members present). At 10:55am, Mr. Freeman made a motion to adjourn the open meeting, which was seconded by Ms. Wilkerson. All board members voted in favor of adjournment and Mr. Bloxom adjourned the meeting.

The next board meeting will be Tuesday, June 8 2021, at 8:30 am-Executive Session.

Barbara James, Recording Secretary, Kim Wilkerson, Secretary  
**These minutes are subject to full Board Approval.**