

EASTERN SHORE COMMUNITY SERVICES BOARD
Minutes
April 13, 2021

The regular monthly meeting of the Eastern Shore Community Services Board was held on Tuesday, April 13, 2021 at the Administration office, 24233 Lankford Highway, Tasley, VA 23441.

Members Present:

Mr. Robert Bloxom
Mr. Andre Elliott
Mr. Richard Freeman
Ms. Janice Langley-Conference call
Dr. Peggy Shaeffer
Ms. Gina Williams-Conference call

Others Present:

Ms. Lisa Sedjat, Executive Director
Mr. Michael Chandler, Director of Finance and Administration
Ms. Barbara James, Office Services Specialist

Absent:

Ms. Eve Belote
Mr. Rick Hubbard
Ms. Kim Wilkerson

Mr. Bloxom, Chairman, called the meeting to order at 9:02 am.

Approval of Minutes –

Mr. Freeman made a motion to approve the March 9, 2021 minutes. Dr. Shaeffer seconded, and they were unanimously approved by a voice vote.

Public Comment –

Mr. Randy Smith, Supervisor of Transitional Programs and Training/Crisis Stabilization Case Manager, gave a very informative presentation on ARC House mental health care aid staffing.

Items Requiring Board Action –

There was none.

Executive Director –

Ms. Sedjat referenced the board report that is appended herewith.

Ms. Sedjat welcomed Michael Chandler, Director of Finance and Administration, as of March 29, 2021.

Ms. Sedjat reviewed the January, 2021 dashboard report.

Ms. Sedjat stated Ms.Savage and Ms. Donovan had done a great job on being able to offer more plans to the staff this year on insurance options. Open enrollment is April 5 through May 4, 2021.

Ms. Sedjat went over the Cares Act Healthcare Relief Program.

Ms. Sedjat stated there had been two teen suicides recently and prevention teams are offering to go into the Accomack and Northampton county schools.

Ms. Sedjat stated DMAS requested providers to complete a minimum wage survey in an effort to estimate the needed increase in reimbursement.

Treasurer’s Report –

Mr. Chandler referenced the board report that is appended herewith.

Disability Program Reports-

Clinical Services and Quality Improvement –

Ms. Sedjat referenced the board report that is appended herewith.

Prevention-

Ms. Sedjat referenced the board report that is appended herewith.

Developmental Services –

Ms. Sedjat referenced the board report that is appended herewith.

Human Resources & Finance Director –

Human Resources report attached.

IT Director –

Ms. Sedjat referenced the board report that is appended herewith.

Old Business –

There was none.

New Business –

Mr. Bloxom stated the budget would be presented next meeting.

Mr. Elliott made a motion to adjourn the meeting and Mr. Freeman seconded. The motion was passed unanimously and the meeting adjourned at 10:30 am.

The next board meeting will be Tuesday, May 11, 2021, at 9:00 am.

Barbara James, Recording Secretary, Kim Wilkerson, Secretary
These minutes are subject to full Board Approval.