

EASTERN SHORE COMMUNITY SERVICES BOARD

Minutes August 14, 2018

The regular monthly meeting of the Eastern Shore Community Services Board was held on Tuesday, August 14, 2018 at the Eastern Shore Behavioral Healthcare Center in Parksley, Virginia.

Members Present:

Ms. Marva Annis
Mr. Robert Bloxom
Ms. Gina Crockett
Mr. Andre Elliott
Dr. John Ogram
Ms. Sandy Taylor
Ms. Gina Williams

Others Present:

Ms. Lisa Sedjat, Executive Director
Mrs. Lynier Linton, Director of Finance and Administration
Ms. Kathleen O'Keefe, Developmental Services Program Director
Ms. Kelly Bulin, Dir. of Program Development, Planning & Prevention Svcs
Dr. Nicholas McClean-Rice, Medical Director
Mr. Damien Greene, IT Director
Mrs. Sharon Sanderson, Human Resources Coordinator
Ms. Barbara James, Office Services Specialist

Absent:

Mr. Richard Hubbard
Ms. Joan Wilson
Mr. Jerry Murphy, Accounting Manager

Mr. Bloxom announced that pursuant to Virginia Code Section, 2:2-3711 (A) (1), the Board would enter into Executive Session to discuss personnel matters at 8:37 am until 9:38 am.

Mr. Bloxom, stated only personnel matters were discussed in Executive Session, and it was approved by a voice vote from each member.

Mr. Bloxom, Chairman, called the meeting to order at 9:48 am.

Approval of Minutes –

Dr. Ogram made a motion to approve the July 10, 2018 minutes and July 31, 2018 e-mail minutes. Ms. Taylor seconded, and they were unanimously approved by a voice vote.

Mr. Bloxom introduced new board member from Accomack County, Mr. Andre Elliott and stated he brings a lot of experience with him.

Public Comment –

There was none.

Items Requiring Board Action –

There were none.

Executive Director –

Ms. Sedjat referenced the board report that is appended herewith.

Ms. Sedjat stated she received a very nice letter from Marcia Carey, who is in private practice and a former Clinical Director with ESCSB, commending Traci Smith, Case Manager, on her work at the ESCSB.

Ms. Sedjat stated they are still awaiting the Certificate of Occupancy from Northampton County for Franktown house. It was suggested board members attend the Northampton County Board of Supervisors meeting on Tuesday, August 14, 2018, at 5:00 pm on this matter.

Ms. Sedjat stated Same Day Access began on July 16 with much success. The most amount of intakes was in the month of July with 96 intakes.

Ms. Sedjat stated the first ever graduating class of Peer Recovery Specialists from ESCSB graduated on July 19, 2018.

Ms. Sedjat stated DBHDS Dashboard numbers have improved, significantly over the past month, in both Developmental Services and Mental Health.

Ms. Sedjat stated the Emergency Services Team had some concerns over staffing.

Ms. Sedjat stated they have been asked to present to Dining for Women in August, to provide transportation and/or babysitting to Substance Abuse groups.

Ms. Sedjat went over the WaMs concerns and the merging CSB's concerns.

Ms. Sedjat passed out a copy of Medicaid Expansion talking points.

Ms. Sedjat stated the Anniversary Luncheon is August 16. A board member needs to sign up.

Ms. Sedjat stated Diane Farlow's church has been giving donations for the past several years. A thank you note will be written.

Ms. Sedjat stated the Strategic Plan meeting is rescheduled for Tuesday, October 16, 2018, at 9:00 am in Parksley.

Ms. Sedjat stated that the purchase of the Tasley property was accomplished via a grant, with no cost to the ESCSB. Gillis Gilkerson has received the contract and started the renovations on the Tasley building and should be completed in eight weeks. Eastern Shore Rural Health will have some in-kind offices, as well as the Emergency Services and Nassawadox buildings. This will include Mental Health Outpatient, Ambulatory Services, Crisis Stabilization, and Emergency Services. There are enough offices for the three buildings.

Ms. Sedjat stated eight/nine individuals have had a successful move from 12 Hartman Avenue, Onancock to Indian Trail Road, Belle Haven. The transfer of those individuals to the Belle Haven property will have created a financial benefit to the ESCSB both in terms of the elimination of the monthly rent of OTP and also the greater amount of rent the ESCSB will receive for those individuals.

Treasurer's Report –

Mrs. Linton referenced the report that is appended herewith.

Disability Program Reports-

Clinical Services and Quality Improvement –

Ms. Sedjat referenced the board report that is appended herewith.

Prevention-

Mrs. Bulin referenced the board report that is appended herewith.

Mrs. Bulin stated there will be two onsite grant monitoring visits, James Madison University and Department Behavioral Health & Developmental Services.

Mrs. Bulin stated Holy Trinity Church and Grace United Methodist Church have requested training on all ESCSB services. Eastern Shore Community College has requested a Medicaid expansion education program. There will be training for Accomack County Schools, court services, and Broadwater Academy. Also, Eastern Shore Rural Health has requested various training and education services.

Mrs. Bulin stated four flat screen television's will be placed in the consumer waiting areas for Parksley Behavioral Health Center and Dunne Avenue locations to promote information relative

to Mental Health and Substance Use treatment. Also, television's will be placed at Developmental Services and Tasley building.

Mrs. Bulin passed out pamphlets on Smart Recovery program.

Medical Director-

Dr. McClean-Rice stated a very pleasant Physician's Assistant was here for three months.

Dr. McClean-Rice stated there is a very good opiate program here now and twenty-seven people attend.

Developmental Services –

Ms. O'Keefe referenced the board report that is appended herewith.

Ms. O'Keefe stated there was training on bright ideas awards.

Ms. O'Keefe stated thirty-two staff were trained for Adverse Childhood Experiences. Forty percent had over five ACES.

Ms. O'Keefe stated the interface between WaMs (Waiver Allocation Management System) and our existing Electronic Health Record continues to be delayed. As of July 1, 2018 each provider needed to summarize the services, support activities and target dates for each individual in WaMs. The Information Technology teams are struggling with configuring this plan within each system, addressing linking and injecting issues.

Human Resources –

Mrs. Sanderson referenced the board report that is appended herewith.

Finance Director –

Mrs. Linton referenced the financial report for the month ended May 31, 2018.

IT Director –

Mr. Greene referenced the board report that is appended herewith.

Old Business –

There was none.

New Business –

There were conversations about understanding what role the board member has. There will be a by-laws presentation next month.

Mrs. Crockett made a motion to adjourn the meeting, and Ms. Taylor seconded. The motion was passed unanimously and the meeting adjourned at 11:40 am.

Mr. Bloxom announced that pursuant to Virginia Code Section, 2:2-3711 (A) (1), the Board would enter into a second Executive Session with Ms. Sedjat and Mrs. Linton to discuss personnel matters at 11:49 am.

They adjourned from executive session at 1:10 pm. Mr. Bloxom

Mr. Bloxom stated only personnel matters were discussed in the second Executive Session. Affirming that fact were Bloxom, Crockett, Taylor, Annis, Elliott, Ogram, and Williams and the open session was adjourned at 1:12 pm.

The next board meeting will be Tuesday, September 11, 2018 at 9:00 am.

Barbara James, Recording Secretary/Ms. Joan Wilson, Secretary
These minutes are subject to full Board Approval.