

EASTERN SHORE COMMUNITY SERVICES BOARD
Minutes
July 10, 2018

The regular monthly meeting of the Eastern Shore Community Services Board was held on Tuesday, July 10, 2018 at the Eastern Shore Behavioral Healthcare Center in Parksley, Virginia.

Members Present:

Ms. Marva Annis
Mr. Robert Bloxom
Ms. Gina Crockett
Mr. Richard Hubbard
Dr. John Ogram
Ms. Sandy Taylor
Ms. Joan Wilson

Others Present:

Ms. Lisa Sedjat, Executive Director
Mrs. Lynier Linton, Director of Finance and Administration
Ms. Kathleen O'Keefe, Developmental Services Program Director
Ms. Kelly Bulin, Dir. of Program Development, Planning & Prevention Svcs
Mrs. Sharon Sanderson, Human Resources Coordinator
Ms. Barbara James, Office Services Specialist

Absent:

Mr. Dee Fitch
Ms. Gina Williams
Dr. Nicholas McClean-Rice, Medical Director
Mr. Damien Greene, IT Director
Mr. Jerry Murphy, Accounting Manager

Mr. Bloxom, Chairman, called the meeting to order at 9:03 am.

Approval of Minutes –

Dr. Ogram made a motion to approve the May 8, 2018 minutes, Ms. Wilson seconded, and they were unanimously approved by a voice vote.

Public Comment –

Ms. Barbara Brown, ESCSB Psychosocial Rehabilitation Counselor stated she would like to observe the board meeting.

Items Requiring Board Action –

Dr. Ogram made a motion to approve ESCSB Policy MS 009 “Naloxone Procedures” and ESCSB Policy MS 010 “Vivitrol Procedures”. Ms. Wilson seconded, and they were unanimously approved by a voice vote.

Mr. Hubbard made a motion to approve ESCSB Policy CS 015 “Open Access and Consumer Engagement Standards”. Ms. Wilson seconded, and it was unanimously approved by a voice vote.

Ms. Crockett made a motion to approve ESCSB “Social Media Policy”. Ms. Taylor seconded, and it was unanimously approved by a voice vote.

Ms. Wilson made a motion to approve ESCSB “No Show Policy”. Ms. Annis seconded, and it was unanimously approved by a voice vote.

Executive Director –

Ms. Sedjat referenced the board report that is appended herewith.

Ms. Sedjat stated ESCSB currently has 4 individuals placed at Eastern State Hospital.

Ms. Sedjat stated they are still awaiting the Certificate of Occupancy from Northampton County for Franktown house. We received Certificate of Occupancy license for the Exmore house.

Ms. Sedjat stated the Performance Contract has now been issued.

Ms. Sedjat stated over the past month we have had a few resignations in the Mental Health division.

Ms. Sedjat stated Mr. Fitch resigned from the board.

Ms. Sedjat stated Emergency Services had a team lunch.

Ms. Sedjat stated a training was requested by Riverside Shore Memorial Hospital for the Emergency Department.

Ms. Sedjat stated Dr. Hughes Melton, the new DBHDS Commissioner, spent a half day from 9:00 am-12:00 pm here on June 15, 2018. They met at Prevention for breakfast, then went to Shore Crafts, Wachapreague house, and the Achiever’s Clubhouse for a cookout.

Ms. Sedjat passed out a spreadsheet completed for the DBHDS the effects of Medicaid expansion and survey.

Ms. Sedjat stated funding will be allocated for rental assistance and supportive services to expand existing Permanent Supportive Housing and to establish new ones.

Treasurer's Report –

There was none.

Disability Program Reports-

Clinical Services and Quality Improvement –

Ms.Sedjat referenced the board report that is appended herewith.

Prevention-

Mrs. Bulin referenced the board report that is appended herewith.

Mrs. Bulin stated the Prevention's focus for the past month has been in the closing out of all programs and grant funds for State Fiscal Year 2018.

Mrs. Bulin stated Prevention Dept. provided 2 ACEs trainings, and 2 Mental Health First Aide trainings in the month of June.

Mrs. Bulin stated the funding applications under development for Permanent Supportive Housing (PSH) funds to serve adults with serious mental illness disorder with housing, rental assistance and supportive services – and Rural Community Opioid Response Planning Grant Program.

Mrs. Bulin stated there will be a Smart Recovery meeting on Wednesday, July 11, 2018, 3:30-7:00 pm, at the Eastern Shore Community College, Melfa, VA.

Medical Director-

Dr. McClean-Rice was unable to attend.

Mrs. Linton stated everything is going well in the Medical Department. A Senior Nurse will be starting July 23, 2018.

Developmental Services –

Ms. O'Keefe referenced the board report that is appended herewith.

Human Resources –

Mrs. Sanderson referenced the board report that is appended herewith.

Finance Director –

Mrs. Linton referenced the board report that is appended herewith.

Dr. Ogram made a motion to adopt the ESCSB FY 2019 Budget, Ms. Wilson seconded, and it was unanimously approved by a voice vote.

IT Director –

Mr. Greene was unable to attend.

Old Business –

There was none.

New Business –

There is a vacancy to serve on the board for someone from Accomack County.

Mr. Hubbard made a motion to adjourn the meeting, and Ms. Wilson seconded. The motion was passed unanimously and the meeting adjourned at 11:34 am.

Mr. Bloxom announced that pursuant to Virginia Code Section, 2:2-3711 (A) (1), the Board would enter into Executive Session to discuss personnel matters at 12:10 pm. Ms. Taylor made a motion, and Ms. Wilson seconded. The motion was passed unanimously.

Mr. Bloxom, stated only personnel matters were discussed in Executive Session, and it was approved by a voice vote from each member.

The meeting was adjourned at 12:40 pm.

The next board meeting will be Tuesday, August 14, 2018 at 8:30 am Executive Session.

Barbara James, Recording Secretary/Ms. Joan Wilson, Secretary
These minutes are subject to full Board Approval.

MENDISADD

Email Proposal

July 31, 2018

An email was sent on July 31, 2018 to the ESCSB Board members to approve a proposal from Gillis Gilkerson for the repairs to the Tasley building for \$69,310.78. According to the contractor, once approved, the work can be completed in approximately 6 weeks. Once we get a vote/consensus on this project we are ready to occupy this building.

Mr. Bloxom made a motion to accept the proposal and get the renovations started, Ms. Taylor seconded. Ms. Wilson, Dr. Ogram, Mr. Hubbard, and Ms. Annis voted in favor.

Barbara James, Recording Secretary/Ms. Joan Wilson, Secretary
These minutes are subject to full Board Approval.