

EASTERN SHORE COMMUNITY SERVICES BOARD
Minutes
March 13, 2018

The regular monthly meeting of the Eastern Shore Community Services Board was held on Tuesday, March 13, 2018 at the Eastern Shore Behavioral Healthcare Center in Parksley, Virginia.

Members Present:

Ms. Marva Annis
Mr. Robert Bloxom
Mr. Dee Fitch
Mr. Richard Hubbard
Dr. John Ogram
Ms. Sandy Taylor
Ms. Joan Wilson

Others Present:

Ms. Lisa Sedjat, Executive Director
Mrs. Lynier Linton, Director of Finance and Administration
Ms. Sarah Lewis, Clinical Director of MH & QI
Ms. Kelly Bulin, Dir. of Program Development, Planning & Prevention Svcs.
Ms. Kathleen O'Keefe, Developmental Services Program Director
Mrs. Sharon Sanderson, Human Resources Coordinator
Mr. Damien Greene, IT Director
Ms. Barbara James, Office Services Specialist

Absent:

Ms. Gina Crockett
Ms. Gina Williams
Dr. Nicholas McClean-Rice, Medical Director
Mr. Jerry Murphy, Accounting Manager

Mr. Bloxom, Chairman, called the meeting to order at 9:03 am.

Approval of Minutes –

Dr. Ogram made a motion to approve the February 13, 2018 minutes, Mr. Fitch seconded, and they were unanimously approved by a voice vote.

Public Comment –

There was none.

Items Requiring Board Action –

Mr. Fitch made a motion to approve ESCSB Policy HR 640 “Bereavement Leave” and ESCSB Policy HR 640 “Bereavement Leave”-Extended family member. Ms. Taylor seconded, and it was unanimously approved by a voice vote.

Mr. Fitch made a motion to approve ESCSB Policy HR 440 “Office Closings: Inclement Weather/Emergencies”. Ms. Wilson seconded, and it was unanimously approved by a voice vote.

Executive Director –

Ms. Sedjat referenced the board report that is appended herewith.

Ms. Sedjat stated the ESCSB will be receiving a \$416,000 grant for serving individuals for services for opioid use treatment to be used by April 30, 2018.

Ms. Sedjat stated Mike Zohab and Julie Truitt made an on site visit to review plans for the grant submitted in February regarding expanding services for Opioid use treatment.

Ms. Sedjat passed out copies of legislative updates from the VACSB.

Ms. Sedjat asked everyone to please provide support at the Northampton County Board of Supervisors meeting in Eastville on April 12, 2018, at 5:00 pm.

Treasurer’s Report –

Mr. Fitch referenced the treasurer’s report ending January 31, 2018.

Disability Program Reports-

Clinical Services and Quality Improvement –

Ms. Lewis referenced the board report that is appended herewith. There was discussion.

Prevention-

Ms. Bulin referenced the board report that is appended herewith.

Ms. Bulin stated a Zero Suicide Grant has been awarded.

Ms. Bulin stated there is an opioid prevention education program on March 14, 2018 at Arcadia High School, 6:00-8:30 pm, March 20, 2018, Tangier Combined School, March 30, 2018, Northampton High School, and Nandua High School on April 25, 2018, 6:00-8:30 pm. There

will be a presentation Opioid Medical Symposium May 7 at the Eastern Shore Community College.

Ms. Bulin stated she and Ms. Sedjat would be attending a “Dining for Women” meeting.

Ms. Bulin stated there is a Minister’s training on April 20, 2018 at the Prevention office in Belle Haven.

Medical Director-

Dr. McClean-Rice was unable to attend.

Developmental Services –

Ms. O’Keefe referenced the board report that is appended herewith.

Ms. O’Keefe stated on February 26, 2018 the Department of Behavioral Health came to review Case Management processes and the enhanced case management requirements.

Human Resources –

Mrs. Sanderson referenced the board report that is appended herewith. There was discussion.

Finance Director –

Mrs. Linton referenced the financial report ending January 31, 2018. There was discussion.

IT Director –

Mr. Greene referenced the board report that is appended herewith.

Mr. Greene stated the scheduled completion and release date for the Board’s newly revised website is March 30, 2018.

Old Business –

Ms. Sedjat passed around a list of anniversary luncheon dates for three board members to sign to attend.

Ms. Taylor thanked everyone for their support on Special Olympics Spring Formal.

New Business –

Ms. Taylor announced the Spring Fling will be May 4, 2018, Franktown United Methodist Church, 6:00 pm. Northampton High School is hosting a Transition Forum next week. Special

Olympics 5K Run & Fire truck Pull, April 21, 2018, Trail Ride, May 18, 19, & 20, and state games in June.

Ms. Sedjat stated Arcadia Nursing Home and Quail Run Assisted Living Facility is going to auction. This would be all inclusive. There was discussion. There will be a special meeting for staff instructions to move forward to have a building inspector look at the building. Mr. Bloxom suggested there be a telephone conference call on Tuesday, March 20, 2018, 8:00 am, with all board members, Ms. Sedjat, and Mrs. Linton.

Ms. Sedjat stated four DBHDS employees visited on two different occasions the Shore Crafts and were very impressed with everything there.

The next board meeting will be Tuesday, April 10, 2018 at 9:00 am.

Mr. Fitch made a motion to adjourn the meeting, and Ms. Wilson seconded. The motion was passed unanimously and the meeting adjourned at 11:15 am.

Barbara James, Recording Secretary/Ms. Joan Wilson, Secretary
These minutes are subject to full Board Approval.