

EASTERN SHORE COMMUNITY SERVICES BOARD

Minutes

January 23, 2018

The regular monthly meeting of the Eastern Shore Community Services Board was held on Tuesday, January 23, 2018 at the Eastern Shore Behavioral Healthcare Center in Parksley, Virginia.

Members Present:

Mr. Robert Bloxom
Ms. Gina Crockett
Mr. Dee Fitch
Ms. Sandy Taylor
Ms. Gina Williams
Ms. Joan Wilson

Others Present:

Ms. Lisa Sedjat, Executive Director
Mrs. Lynier Linton, Director of Finance and Administration
Ms. Sarah Lewis, Clinical Director of MH & QI
Ms. Kelly Bulin, Dir. of Program Development, Planning & Prevention Svcs.
Ms. Kathleen O'Keefe, Developmental Services Program Director
Mr. Damien Greene, IT Director
Ms. Barbara James, Office Services Specialist

Absent:

Ms. Marva Annis
Mr. Richard Hubbard
Dr. John Ogram
Dr. Nicholas McClean-Rice, Medical Director
Mrs. Sharon Sanderson, Human Resources Coordinator

Mr. Bloxom, Vice-Chairman, called the meeting to order at 12:17 pm.

Approval of Minutes –

Mr. Fitch made a motion to approve the November 14, 2017 minutes, Ms. Wilson seconded, and they were unanimously approved by a voice vote.

Public Comment –

Ms. Vickie Weakley, from the Accomack County Department of Social Services, thanked everyone for all their help on G.F. Horne.

She stated with the closure of Arcadia Nursing Home, which has 32 people, and Quail Run Assisted Living Facility, which has 34 people, help is needed with anything the ESCSB can assist.

Ms. Taylor stated the Special Olympics Committee is having a Spring Formal on March 10, 2018, Accomac Elk's Lodge, Tasley, a fundraiser. Tickets are \$20 per person and all proceeds will go directly to the Eastern Shore program.

Items Requiring Board Action –

Mr. Fitch nominated Mr. Bloxom to serve as Chairman, Ms. Taylor seconded the motion, and it was approved by a voice vote.

Mr. Fitch nominated Mr. Hubbard to serve as Vice-Chairman, Ms. Taylor seconded the motion, and it was approved by a voice vote.

Ms. Taylor nominated Mr. Fitch to serve as Treasurer, Ms. Wilson seconded the motion, and it was approved by a voice vote.

Mr. Fitch nominated Ms. Wilson to serve as Secretary, Ms. Crockett seconded the motion, and it was approved by a voice vote.

Slate of Officers for 2018 are as follows:

Mr. Bloxom-Chairman
Mr. Hubbard-Vice-Chairman
Mr. Fitch-Treasurer
Ms. Wilson-Secretary

Treasurer's Report –

Mr. Fitch referenced the treasurer's report ending November, 2017.

Disability Program Reports-

Clinical Services and Quality Improvement –

Ms. Lewis referenced the board report that is appended herewith.

Prevention-

Ms. Bulin referenced her board report that is appended herewith.

Ms. Bulin stated the radio schedule WESR 103.3 FM for the ESCSB is on the ESCSB website.

Medical Director-

Dr. McClean-Rice was unable to attend..

Developmental Services –

Ms. O’Keefe referenced the board report that is appended herewith.

Human Resources –

Mrs. Sanderson was unable to attend..

Finance Director –

Mrs. Linton referenced the financial report ending November 30, 2017.

Mrs. Linton passed out the annual audit report for the fiscal year ended June 30, 2017.

IT Director –

Mr. Greene referenced the board report that is appended herewith.

Executive Director –

Ms. Sedjat referenced the board report that is appended herewith.

Ms. Sedjat passed out a copy of the CIT grant award letter.

Ms. Sedjat passed out a copy of the Qualified Mental Health Professionals updates, and legislative updates.

Ms. Sedjat passed out a thank you note from Accomack County Social Services thanking the ESCSB for the donation.

Ms. Sedjat will be attending a training Wednesday, Jan. 24, 2018, Thursday, January 25, 2018 and Friday, January 26, 2018 at WTCSB regarding Family Systems Therapy.

Ms. Sedjat will be attending a conference in February on leadership skills sponsored by Open Minds.

Ms. Sedjat stated the Tasley building will have ambulatory crisis stabilization, emergency services, and mental health outpatient.

Ms. Sedjat stated the ESCSB is attempting to negotiate with DBHDS for the purpose of trying to save Quail Run Assisted Living Facility.

Old Business –

There was none.

New Business –

There was none.

The next board meeting will be Tuesday, February 13, 2018 at 10:00 am.

Mr. Fitch made a motion to adjourn the meeting, and Ms. Taylor seconded. The motion was passed unanimously and the meeting adjourned at 2:58 pm.

Barbara James, Recording Secretary/Ms. Joan Wilson, Secretary

These minutes are subject to full Board Approval.