

EASTERN SHORE COMMUNITY SERVICES BOARD

Minutes

September 10, 2013

The regular monthly meeting of the Eastern Shore Community Services Board was held on Tuesday, September 10, 2013 at the Eastern Shore Behavioral Healthcare Center in Parksley, Virginia.

Members Present:

Ms. Marva Annis

Mr. Travis Bradley-Chairman

Ms. Gina Crockett

Rev. James Davis

Ms. Sallye Dukes

Mr. Dee Fitch

Mr. Richard Hubbard

Dr. John Ogram

Ms. Joan Wilson

Absent:

Mrs. Debra Wharton, Director of Quality Improvement and Prevention

Dr. Nicholas McClean-Rice, Medical Director

Others Present:

Dr. Mark Freeze, Executive Director

Mrs. Donna Kellam, Director of Administration and Human Resources

Ms. Sharon Parker, Director of Clinical Services

Mr. Mike Leahy, Developmental Services Program Director

Mrs. Lynier Linton, Finance Director

Mr. Philip Evans, IT Director

Ms. Barbara James, Office Services Specialist

Mr. Bradley called the meeting to order at 10:07 am.

Approval of Minutes –

Dr. Ogram made a motion to approve the August 13, 2013 minutes, Ms. Wilson seconded the motion, and they were unanimously approved by a hand vote.

Public Comment –

There was none.

Items Requiring Board Action –

There were none

Treasurer's Report –

Mr. Fitch referenced his Treasurer's report and the draft of the July 31, 2013 financial report that is appended herewith.

Disability Program Reports-

Clinical Services –

Ms. Parker referenced her board report that is appended herewith.

Medical Director-

Dr. McClean-Rice was unable to attend.

Prevention and Quality Improvement –

Mrs. Wharton was unable to attend.

Developmental Services –

Mr. Leahy referenced his board report that is appended herewith.

Mr. Leahy stated he had not received a response from DMAS regarding the desk audit of Day Support services.

Mr. Leahy stated there should be a second article in the Eastern Shore News on the Parent and Infant Program (PIPS).

Mr. Leahy stated the Human Services Research Institute has contracted with the Partnership for People with Disabilities to implement an 18 month study of Virginia's ID Waiver services.

Mr. Leahy stated two Residential Services Aides have been offered positions, leaving one shift at Belle Haven Waiver to be filled.

Human Resources –

Mrs. Kellam referenced her board report that is appended herewith.

Mrs. Kellam stated the required notice will be sent to employees by October 1, 2013 regarding the Affordable Care Act-Marketplace and the ESCSB's health insurance plan. A meeting will be scheduled with Eastern Shore Rural Health Outreach Coordinator to educate staff about the marketplace. She is coordinating the dates and will announce them as soon as possible.

Mrs. Kellam went over the plans for the Virginia Retirement System and the information on the Virginia Local Disability Plan through VRS. The decision each employer has to make is whether to irrevocably elect to choose the VRS plan or elect a comparable plan currently being offered through VACorp Insurance. Mrs. Kellam will bring back more information and a recommendation next month.

Finance Director –

Mrs. Linton referenced her financial board report for July 31, 2013 that is appended herewith.

Mrs. Linton stated the Fiscal Specialist had resigned. The ad had been run, and there were applicants to screen.

IT Director –

Mr. Evans referenced his board report that is appended herewith.

Mr. Evans stated work has begun on implementing the Mitel VOIP phone system in the Administration and Emergency Services buildings.

Mr. Evans stated the upgrade of Citrix environment has caused him to reevaluate the entire computer server layout.

Executive Director –

Dr. Freeze referenced his board report incorporated herein.

Dr. Freeze stated a letter was sent to James Stewart, Commissioner, Behavioral Health and Developmental Services, regarding the status of the PIPS program, and he has not heard anything. He will be sending a letter to Catherine Hancock (the State Part C Coordinator) indicating effective December 31, 2013 the ESCSB will step down as the lead agency here on the Shore for the provision of those services.

Dr. Freeze stated Magellan is presenting a series of webinars/meetings with providers over the next several weeks to provide information on their requirements for credentialing, reimbursement and other steps to take in order to meet its provider requirements. The ESCSB is in the process of signing provider agreements for the dual eligible population with Humana, Anthem, and Virginia Premier. There has been a delay in signing these agreements because the Department of Behavioral Healthcare and Developmental Services has been reviewing these documents to give their blessing before the CSBs sign off.

Old Business -

There was none.

New Business -

There was none.

Mr. Bradley asked for a motion to have a Mendisadd, Inc. meeting. Mr. Fitch made the motion, and Mr. Hubbard seconded it. The motion was approved unanimously by the board.

There being no further business the meeting adjourned at 11:59 am.

Barbara James, Recording Secretary/Ms. Marva Annis, Secretary

These minutes are subject to full Board Approval.