

EASTERN SHORE COMMUNITY SERVICES BOARD

Minutes September 12, 2017

The regular monthly meeting of the Eastern Shore Community Services Board was held on Tuesday, September 12, 2017 at the Eastern Shore Behavioral Healthcare Center in Parksley, Virginia.

Members Present:

Ms. Marva Annis
Mr. Robert Bloxom
Mr. Dee Fitch
Mr. Richard Hubbard-Chairman
Ms. Sandy Taylor
Ms. Joan Wilson

Others Present:

Ms. Lisa Sedjat, Executive Director
Mrs. Lynier Linton, Director of Finance and Administration
Ms. Sarah Lewis, Clinical Director of MH & QI
Ms. Kathleen O'Keefe, Developmental Services Program Director
Mrs. Sharon Sanderson, Human Resources Coordinator
Ms. Barbara James, Office Services Specialist

Absent:

Ms. Gina Crockett
Dr. John Ogram
Ms. Gina Williams
Dr. Nicholas McClean-Rice, Medical Director
Ms. Kelly Bulin, Dir. of Program Development, Planning & Prevention Svcs.
Mr. Damien Greene, IT Director
Mr. Jerry Murphy, Senior Accountant

Mr. Hubbard announced that pursuant to Virginia Code Section, 2:2-3711 (A) (1), the Board would enter into Executive Session to discuss personnel matters at 9:00 am. Mr. Fitch made a motion, and Mr. Bloxom seconded. The motion was passed unanimously.

Mr. Hubbard, Chairman, reconvened the meeting to order at 10:20 am. He stated only personnel matters were discussed in Executive Session and it was approved by a voice vote from each member.

Approval of Minutes –

Mr. Fitch made a motion to approve the August 15, 2017 minutes, Ms. Wilson seconded, and they were unanimously approved by a voice vote.

Public Comment –

Mr. Hubbard and everyone thanked Mr. Bloxom for all the work of the Strategic Planning Meeting.

Items Requiring Board Action –

There was none.

Treasurer's Report –

Mr. Fitch referenced the treasurer's report ending June 30, 2017. There was discussion.

Disability Program Reports-

Clinical Services and Quality Improvement –

Ms. Lewis referenced the board report that is appended herewith. There was discussion.

Prevention-

Ms. Bulin was unable to attend.

Medical Director-

Dr. McClean-Rice was unable to attend.

Developmental Services –

Ms. O'Keefe referenced the board report that is appended herewith.

Ms. O'Keefe stated the ESCSB has secured homes in Wachapreague, Parksley, and Franktown. They continue to search for appropriate homes to fit the needs of the individuals they serve. There was discussion.

Human Resources –

Mrs. Sanderson referenced the board report that is appended herewith.

Finance Director –

Mrs. Linton referenced the financial report ending June 30, 2017.

IT Director –

Mr. Greene was unable to attend.

Mrs. Linton referenced the board report that is appended herewith.

Mrs. Linton stated they had talked to several companies about changing the ESCSB logo.

Executive Director –

Ms. Sedjat referenced the board report that is appended herewith.

Ms. Sedjat stated discharge planning from Eastern State Hospital continues to be at the forefront of concern for the State. She stated she has been asked to justify the use of the Incentive Funds the ESCSB were allocated in FY 2017 and the need for continued funds in FY 2018.

Ms. Sedjat stated the HPRV Prevention Council was held at the Prevention office. She gave a big compliment to Mrs. Bulin and her department for the professional job they did in preparing for the council meeting.

Ms. Sedjat thanked everyone that attended the Strategic Planning meeting.

Ms. Sedjat stated the new Eastern Shore Rural Health building in Eastville will have three rooms dedicated to Dr. Henderson, a clinician, and family.

Ms. Sedjat stated the ESCSB will advertise in the Chamber of Commerce magazine.

Mr. Bloxom went over the Strategic Planning Session. Everyone thanked him for all his hard work on this.

Ms. Sedjat stated the Tasley building plans are to have emergency services and ambulatory crisis stabilization services, and outpatient services. She hopes to add PACT team.

Old Business –

There was none.

New Business –

There was none.

The next board meeting will be Tuesday, October 10, 2017 at 10:00 am.

Mr. Fitch made a motion to adjourn the meeting, and Mr. Bloxom seconded. The motion was passed unanimously and the meeting adjourned at 11:42 am.

Barbara James, Recording Secretary/Ms. Joan Wilson, Secretary
These minutes are subject to full Board Approval.