

EASTERN SHORE COMMUNITY SERVICES BOARD

Minutes

October 13, 2015

The regular monthly meeting of the Eastern Shore Community Services Board was held on Tuesday, October 13, 2015 at the Eastern Shore Behavioral Healthcare Center in Parksley, Virginia.

Members Present:

Ms. Marva Annis
Mr. Robert Bloxom
Ms. Gina Crockett
Ms. Sallye Dukes
Mr. Dee Fitch
Mr. Richard Hubbard-Chairman
Dr. John Ogram
Ms. Joan Wilson

Others Present:

Ms. Lisa Sedjat, Executive Director
Mrs. Lynier Linton, Director of Finance and Administration
Ms. Sarah Lewis, Clinical Director of MH & QI
Dr. Nicholas McClean-Rice, Medical Director
Mr. Mike Leahy, Developmental Services Program Director
Mr. Tom Nelson, Director of Human Resources
Mr. Damien Greene, IT Director
Ms. Barbara James, Office Services Specialist

Absent:

Ms. Sandy Taylor

Mr. Hubbard, Chairman, called the meeting to order at 10:02 am.

Ms. Sedjat introduced Sarah Lewis, Clinical Director of Mental Health and Quality Improvement.

Approval of Minutes –

Ms. Wilson made a motion to approve the September 8, 2015 minutes, Mr. Fitch seconded, and it was unanimously approved by a voice vote.

Public Comment –

There was none.

Items Requiring Board Action –

There was none.

Treasurer’s Report –

Mrs. Linton referenced the treasurer’s report.

Disability Program Reports-

Clinical Services and Quality Improvement -

Ms. Lewis referenced the board report that is appended herewith.

Prevention-

Ms. Sedjat referenced the board report that is appended herewith.

Medical Director-

Dr. McClean-Rice stated the opiate program continues. Dr. McClean-Rice stated Dr. Henderson and Dr. Snead are seeing approximately 280 patients and he sees approximately 380 patients. This is a total of 1000 people with medical services.

Developmental Services –

Mr. Leahy referenced his board report that is appended herewith.

Mr. Leahy stated staff from The Delmarva Foundation conducted an onsite review of ID Waiver services. The review focused on Individual Service Plans (ISPs), progress notes and rendered services for the past year. This is an additional oversight procedure required by the DOJ Settlement Agreement ensuring that individuals are afforded the opportunities of choice in services, community integration activities and those individuals and their families are satisfied with the services provided. Their findings will be shared with us and DBHDS when available.

Mr. Leahy stated DBHDS has asked that all CSBs in our region submit information regarding community placement of individuals with extreme behavioral issues in FY 15 and whether individuals were placed in our region or if it was necessary to transfer individuals out of the region to receive needed services.

Mr. Leahy stated at the VACSB meeting last week the DS Council met and the DBHDS is working with waiver redesign.

Human Resources –

Mr. Nelson referenced his board report that is appended herewith.

Mr. Nelson stated the MH/SA Case Manager and Mental Health Skill Building Specialist have been hired.

Mr. Nelson stated a Lead Instructor internal application is being sent today.

Mr. Nelson stated the Clinician and Senior Clinician position have been re-advertised.

Finance Director –

Mrs. Linton referenced the financial reports for June 30, 2015 & July 31, 2015.

IT Director –

Mr. Greene referenced his board report that is appended herewith.

Mr. Greene stated the new phone system will be activated October 26, 2015.

Executive Director –

Ms. Sedjat referenced her board report that is appended herewith.

Old Business –

There was none.

New Business –

There was none.

Mr. Hubbard announced the next board meeting will be November 10, 2015.

Mr. Fitch made a motion to adjourn the meeting, and Ms. Wilson seconded. The motion was passed unanimously and the meeting adjourned at 11:28 am.

Barbara James, Recording Secretary/Ms. Joan Wilson, Secretary
These minutes are subject to full Board Approval.