

EASTERN SHORE COMMUNITY SERVICES BOARD

Minutes November 10, 2015

The regular monthly meeting of the Eastern Shore Community Services Board was held on Tuesday, November 10, 2015 at the Eastern Shore Behavioral Healthcare Center in Parksley, Virginia.

Members Present:

Ms. Marva Annis
Mr. Robert Bloxom
Ms. Gina Crockett
Ms. Sallye Dukes
Mr. Dee Fitch
Mr. Richard Hubbard-Chairman
Dr. John Ogram
Ms. Sandy Taylor
Ms. Joan Wilson

Others Present:

Ms. Lisa Sedjat, Executive Director
Mrs. Lynier Linton, Director of Finance and Administration
Ms. Sarah Lewis, Clinical Director of MH & QI
Dr. Nicholas McClean-Rice, Medical Director
Mr. Mike Leahy, Developmental Services Program Director
Mr. Tom Nelson, Director of Human Resources
Mr. Damien Greene, IT Director
Ms. Barbara James, Office Services Specialist

Absent:

Mr. Tom Nelson, Director of Human Resources

Mr. Hubbard announced that pursuant to Virginia Code Section, 2:2-3711 (A) (1), the Board would enter into Executive Session at 10:00 am. At 10:20 am a roll call voice vote was taken, and all board members certified nothing other than personnel matters were discussed during the closed session.

Mr. Hubbard, Chairman, called the meeting to order at 10:20 am.

Approval of Minutes –

Mr. Bloxom made a motion to approve the October 13, 2015 minutes, Mr. Fitch seconded, and it was unanimously approved by a voice vote.

Public Comment –

There was none.

Items Requiring Board Action –

There was none.

Treasurer's Report –

Mrs. Linton referenced the treasurer's report.

Disability Program Reports-

Clinical Services and Quality Improvement -

Ms. Lewis referenced the board report that is appended herewith.

Prevention-

Ms. Sedjat referenced the board report that is appended herewith.

Medical Director-

Dr. McClean-Rice stated everything is going along nicely in the medical department. We have very capable therapists at the ESCSB.

There was substantial discussion of patients with substance abuse opiate addiction. It was recommended that Ms. Wilson, in conjunction with the SA division, write a letter to state legislature, Accomack and Northampton Board of Supervisors, and Accomack and Northampton County Jails, asking for their support regarding medical treatment of these patients.

Developmental Services –

Mr. Leahy referenced his board report that is appended herewith.

Mr. Leahy went over the notes from the October 30th TACIDD meeting that he shared at the November 2nd RLT meeting. He thought this information would be helpful to the Board as Waiver Redesign continues to unfold.

Human Resources –

Mr. Nelson was unable to attend.

Ms. Sedjat stated one Mental Health Skill Building Specialist and one Mental Health/Substance Abuse Case Manager had been hired.

Ms. Sedjat stated one Mental Health Skill Building Supervisor had been interviewed, and five Lead Community Integration Instructors had been interviewed.

Ms. Sedjat stated Intellectual Disabilities Aides had been interviewed and five full time aides are needed.

Ms. Sedjat stated six applications had been received for the Developmental Services Director position.

Finance Director –

Mrs. Linton referenced the financial reports for August 31, 2015 & September 30, 2015.

IT Director –

Mr. Greene referenced his board report that is appended herewith.

Mr. Greene stated the new Avaya telephone system was erected on Monday, November 2, 2015.

Executive Director –

Ms. Sedjat referenced her board report that is appended herewith.

Ms. Sedjat gave kudos to Ms. Lewis, Clinical Director of Mental Health and Quality Improvement, for all her hard work since starting in September with the ESCSB.

Ms. Sedjat stated Human Resources conducts an exit interview when someone leaves employment and it is helpful.

Ms. Sedjat stated the NAMI strategic plan is being implemented.

Ms. Sedjat stated a winter retreat for all employees will be held December 11, 2015, at the Eastern Shore Yacht & Country Club, Melfa, VA., 12:00 noon. All board members are invited to attend.

Ms. Sedjat referenced reports from the VACSB entitled Changes in Virginia.

Old Business –

There was none.

New Business –

Ms. Sedjat presented Mr. Leahy a plaque and thanked him for all his 25 years with the board.

Mr. Hubbard announced the next board meeting will be December 8, 2015.

Mr. Fitch made a motion to adjourn the meeting, and Ms. Wilson seconded. The motion was passed unanimously and the meeting adjourned at 11:50 am.

Barbara James, Recording Secretary/Ms. Joan Wilson, Secretary
These minutes are subject to full Board Approval.