

EASTERN SHORE COMMUNITY SERVICES BOARD
Minutes
May 9, 2017

The regular monthly meeting of the Eastern Shore Community Services Board was held on Tuesday, May 9, 2017 at the Eastern Shore Behavioral Healthcare Center in Parksley, Virginia.

Members Present:

Ms. Marva Annis
Mr. Robert Bloxom
Mr. Richard Hubbard-Chairman
Dr. John Ogram
Ms. Sandy Taylor
Ms. Gina Williams
Ms. Joan Wilson

Others Present:

Ms. Lisa Sedjat, Executive Director
Mrs. Lynier Linton, Director of Finance and Administration
Ms. Sarah Lewis, Clinical Director of MH & QI
Dr. Nicholas McClean-Rice, Medical Director
Ms. Kathleen O'Keefe, Developmental Services Program Director
Ms. Kelly Bulin, Dir. of Program Development, Planning & Prevention Svcs.
Mr. Damien Greene, IT Director
Mr. Jerry Murphy, Senior Accountant
Ms. Barbara James, Office Services Specialist

Absent:

Ms. Gina Crockett
Mr. Dee Fitch
Mrs. Sharon Sanderson, Human Resources Coordinator

Mr. Hubbard, Chairman, called the meeting to order at 10:02 am.

Approval of Minutes –

Ms. Taylor made a motion to approve the April 11, 2017 minutes, Ms. Wilson seconded, and it was unanimously approved by a voice vote.

Public Comment –

Ms. Taylor thanked everyone for their help and support for the Area 19 Special Olympics Fire & Truck Pull on April 22, 2017 and for the Trail Ride on May 4-6, 2017.

Ms. Taylor stated the track and field team have been practicing every Saturday and the Invitational will be June 3, 2017, Northampton High School, Eastville. The state games will be June 9, 10, & 11, 2017 in Richmond and there are 12 athletes participating.

Ms. Taylor stated the Special Olympics committee is planning a prom in August for all the individuals.

Ms. Wilson stated she enjoyed the employee's luncheon in April and getting to know some of the employees and thanking them for all their hard work and telling them they are appreciated.

Items Requiring Board Action –

There were none.

Treasurer's Report –

Mr. Fitch was unable to attend.

Mrs. Linton referenced the treasurer's report ending March 31, 2017. There was discussion.

Mrs. Linton presented the draft of the 2018 Preliminary Budget.

Disability Program Reports-

Clinical Services and Quality Improvement –

Ms. Lewis referenced the board report that is appended herewith.

Prevention-

Ms. Bulin referenced the board report that is appended herewith.

Ms. Bulin passed out an updated grant opportunities worksheet.

Ms. Bulin passed out a letter from the Department of Behavioral Health and Developmental Services requesting ESCSB to purchase a license for \$2100 from Collaborative Planning Group Systems, Inc. for the Prevention Based Performance System to enter the required OPT-R data.

Ms. Bulin stated the ESCSB has been on WESR radio show five times and they would like to continue this and could call in from different sites to let everyone know what the ESCSB does.

Medical Director-

Dr. McClean-Rice stated he started doing blood work at the Parksley Behavioral Healthcare Center today. There have been problems with police concerning drug screens. Now the blood work can be done there.

Dr. McClean-Rice stated G.F. Horne closed down last week but the ESCSB is renting the place. There were forty clients there. Some have gone across the bay, some have gone to Quail Run and with them some ESCSB income. Ms. Sedjat stated Quail Run Assisted Living is very well run and the ESCSB should think in long term plans of clients.

Dr. McClean-Rice passed around a Good Rx prescription drug card which is a discount to clients at pharmacies.

Dr. McClean-Rice stated the patient numbers for each Doctor hasn't changed from last month.

Dr. McClean-Rice stated there is a new medication for Tardive dyskinesia. First one ever. Tardive dyskinesia was number one reason for giving medication to psychiatrist in years gone by.

Dr. McClean-Rice has been meeting with the Substance Abuse staff, and all nurses on Monday at lunchtime. The SA program has about eleven Suboxone patients and others are admitted as some leave or drop out. There have been no suicides reported, which we are glad for that. There are also a few pregnant women in the program.

Dr. McClean-Rice stated for April, 2017 ninety-seven mental health services were provided for which there was no payer.

Dr. McClean-Rice stated openings for new patients for Dr. Henderson is November and Dr. McClean-Rice is two months.

Developmental Services –

Ms. O'Keefe referenced the board report that is appended herewith. There was discussion.

Ms. O'Keefe stated she met with the Director of the YMCA in Onley to try to collaborate and bring some of the individuals there.

Ms. O'Keefe thanked Ms. Taylor for all her help on the Fire & Truck Pull. Ms. Taylor also brought items from Shorecrafts to sell and spread the word about Shorecrafts and the Greenhouse.

Ms. O'Keefe stated thirty-six individuals are going to the Shorebirds baseball game.

Human Resources –

Mrs. Sanderson was unable to attend.

Mrs. Linton referenced the board report that is appended herewith.

Mrs. Linton stated twelve G.F. Horne staff has been brought on board as contract employees of the CSB.

Finance Director –

Mrs. Linton referenced the financial report ending March 31, 2017.

IT Director –

Mr. Greene referenced the board report that is appended herewith.

Executive Director –

Mr. Hubbard thanked Ms. Sedjat and her staff for everything last week in working with the Onancock Transition Program (formerly G.F. Horne).

Ms. Sedjat stated twenty-seven patients have been discharged from Eastern State Hospital.

Ms. Sedjat stated of needing to have a strategic planning meeting with board members and key staff during the first quarter of FY18 for the next three years. Everyone was in agreement.

Ms. Sedjat stated of possibly not having a July meeting and a December meeting. The consensus was not to have a July meeting and decide later on the December meeting.

Ms. Sedjat stated the Onancock Transition Program has twenty individuals. There was discussion. Ms. Sedjat gave a short presentation on this program. The goal is to transition the individuals at ARC House and Hartman to three or four bedroom homes. It was the consensus of the board to search for homes within the \$75,000-\$150,000 range.

Dr. Ogram thanked Ms. Sedjat and Mrs. Linton for all their hard work on this project. There was discussion.

Old Business –

Ms. O'Keefe stated there were 177 authorized GAP services under WAMS processed over eight months.

New Business –

There was none.

The next board meeting will be Tuesday, June 13, 2017 at 10:00 am.

Mr. Bloxom made a motion to adjourn the meeting, and Ms. Wilson seconded. The motion was passed unanimously and the meeting adjourned at 12:28 pm.

Barbara James, Recording Secretary/Ms. Joan Wilson, Secretary
These minutes are subject to full Board Approval