

EASTERN SHORE COMMUNITY SERVICES BOARD
Minutes
May 13, 2014

The regular monthly meeting of the Eastern Shore Community Services Board was held on Tuesday, May 13, 2014 at the Eastern Shore Behavioral Healthcare Center in Parksley, Virginia.

Members Present:

Ms. Marva Annis
Mr. Travis Bradley-Chairman
Ms. Gina Crockett
Ms. Sallye Dukes
Mr. Dee Fitch
Mr. Richard Hubbard
Dr. John Ogram
Ms. Sandy Taylor
Ms. Joan Wilson

Others Present:

Dr. Mark Freeze, Executive Director
Mrs. Donna Kellam, Director of Administration and Human Resources
Dr. Nicholas McClean-Rice-Medical Director
Ms. Sharon Parker, Director of Clinical Services
Mrs. Lynier Linton, Finance Director
Ms. Barbara James, Office Services Specialist

Absent:

Mrs. Debra Wharton, Director of Quality Improvement and Prevention
Mr. Mike Leahy, Developmental Services Program Director

Mr. Bradley, Chairman, called the meeting to order at 9:30 am and asked for a motion to go into Executive Session. Mr. Fitch made the motion, Dr. Ogram seconded, and it was approved by a hand vote. It was announced that pursuant to Virginia Code Section, 2:2:3711 (A) (1), the Board would enter into Executive Session for the discussion of personnel issues; the Executive Director's evaluation, the selection committee for the Executive Director position, and Dr. Freeze's retirement.

Regular session reconvened at 11:48 am. A polling of board members by voice vote indicated that only personnel issues were discussed in Executive Session.

Approval of Minutes –

Dr. Ogram made a motion to approve the April 8, 2014 minutes, Mr. Fitch seconded the motion, and it was unanimously approved by a hand vote.

Public Comment –

There was none.

Items Requiring Board Action –

Mr. Fitch made a motion to change the Selection Committee for the Executive Director's position to include all Board members, Ms. Wilson seconded the motion, and it was unanimously approved by a hand vote.

Mr. Fitch made a motion to approve revised ESCSB Policy HR 500-“Benefits”; Mr. Hubbard seconded, and it was unanimously approved by a voice vote.

Treasurer's Report –

Mr. Fitch referenced his Treasurer's report for the month ending March 31, 2014.

Disability Program Reports- Clinical Services –

Ms. Parker referenced her board report that is appended herewith.

Ms. Parker referenced the 2014 Legislative Changes to Virginia's Civil Commitment Laws.

Medical Director-

Dr. McClean-Rice stated he and Dr. Ogram participated in a meeting with Eastern Shore Rural Health which involved a presentation on medical opiate dependent's treatment.

Dr. McClean-Rice stated there is a six weeks waiting list for consumers coming back for a med check.

Prevention and Quality Improvement –

Mrs. Wharton was unable to attend.

Developmental Services –

Mr. Leahy was unable to attend.

Dr. Freeze spoke of training on the Affordable Care Act that he attended at the VACSB conference. There was discussion about part-time employees working 30 hours a week and their healthcare.

Dr. Freeze stated he and Mr. Leahy will be attending a meeting with DBHDS and DMAS representatives in Richmond on May 16, 2014.

Human Resources –

Mrs. Kellam referenced her board report that is appended herewith.

Finance Director –

Mrs. Linton referenced her financial report for the month ended March 31, 2014 that is appended herewith.

Mrs. Linton stated there is no state budget agreement yet and no performance contract. There was discussion.

Executive Director –

Dr. Freeze referenced his board report incorporated herein.

Dr. Freeze stated he attended a meeting with Dr. Susan McAndrews, the administrator from Riverside Shore Memorial, a few weeks ago when the Governor made his visit to the Eastern Shore. The Governor, Lt. Governor, Senator Lewis, and Dr. Hazel, the Secretary of Health and Human Services for the Commonwealth of Virginia were present at the meeting. The trip was part of their campaign for the expansion of Medicaid.

Dr. Freeze stated the ESCSB has received permission from the Chief Information Officer for the Commonwealth of Virginia to be able to “ride” the City of Chesapeake’s Credible contract, thus saving the ESCSB the time and expense of doing our own Request for Proposal to solicit a vendor. A contract has been signed with Credible and the ESCSB is moving forward.

Dr. Freeze stated the new VOIP phone system is up and running in the Administration building and also in Emergency Services. IT will now move on to the Dunne Avenue location and then the Vocational Center.

Dr. Freeze stated the garage will be done by the end of the month.

Dr. Freeze stated he would like to set up a time for orientation to show board members ESCSB facilities.

Old Business -

There was none.

New Business -

There was none.

Mr. Bradley asked for a motion to adjourn, Mr. Fitch made the motion, Ms. Taylor seconded, and it was approved unanimously by a hand vote.

There being no further business the meeting adjourned at 12:40 pm.

Barbara James, Recording Secretary/Ms. Marva Annis, Secretary

These minutes are subject to full Board Approval.