

**EASTERN SHORE COMMUNITY SERVICES BOARD**

**Minutes  
May 12, 2015**

The regular monthly meeting of the Eastern Shore Community Services Board was held on Tuesday, May 12, 2015 at the Eastern Shore Behavioral Healthcare Center in Parksley, Virginia.

**Members Present:**

Ms. Marva Annis  
Mr. Travis Bradley  
Ms. Sallye Dukes  
Mr. Dee Fitch  
Mr. Richard Hubbard-Chairman  
Dr. John Ogram  
Ms. Sandy Taylor  
Ms. Joan Wilson

**Others Present:**

Ms. Lisa Sedjat, Executive Director  
Dr. Nicholas McClean-Rice-Medical Director  
Ms. Sharon Parker, Director of Clinical Services  
Mrs. Debra Wharton, Director of Quality Improvement and Prevention  
Mrs. Lynier Linton, Finance Director  
Mr. Mike Leahy, Developmental Services Program Director  
Mr. Damien Greene, Acting IT Director  
Ms. Barbara James, Office Services Specialist

**Absent:**

Ms. Gina Crockett  
Mrs. Donna Kellam, Director of Administration and Human Resources

Mr. Hubbard, Chairman, called the meeting to order at 10:00 am.

**Approval of Minutes –**

Mr. Fitch made a motion to approve the April 14, 2015 minutes, Dr. Ogram seconded, and it was unanimously approved by a voice vote.

**Public Comment –**

There was none.

### **Items Requiring Board Action –**

Ms. Dukes made a motion to approve Security Video Surveillance with corrections. Ms. Wilson seconded the motion, and it was unanimously approved by a voice vote.

### **Treasurer's Report –**

Mrs. Linton referenced the March 31, 2015 report, and stated Accomack County had increased their funding for 2015.

### **Disability Program Reports-**

#### **Clinical Services –**

Ms. Parker referenced her board report that is appended herewith.

Ms. Parker announced her resignation effective June 30, 2015.

#### **Medical Director-**

Dr. McClean-Rice stated he has started using the Dragon software.

Dr. McClean-Rice stated telepsychiatry is still in the works.

#### **Prevention and Quality Improvement –**

Mrs. Wharton referenced her board that is appended herewith.

#### **Developmental Services –**

Mr. Leahy referenced his board report that is appended herewith.

#### **Human Resources –**

Mrs. Kellam was unable to attend.

Ms. Sedjat referenced Mrs. Kellam's board report that is appended herewith.

#### **Finance Director –**

Mrs. Linton referenced her board report ending March 31, 2015.

#### **Acting IT Director –**

Mr. Greene referenced his board report that is appended herewith.

**Executive Director –**

Ms. Sedjat referenced her board report that is appended herewith.

**Old Business –**

There was none.

**New Business –**

Ms. Sedjat announced Mrs. Wharton would be retiring June 5, 2015.

Ms. Sedjat thanked Ms. Parker for her years of service to the board.

Mr. Fitch made a motion to adjourn the meeting, and Ms. Wilson seconded. The motion was passed unanimously and the meeting adjourned at 11:24 am.

Barbara James, Recording Secretary/Ms. Joan Wilson, Secretary  
**These minutes are subject to full Board Approval.**