

EASTERN SHORE COMMUNITY SERVICES BOARD
Minutes
June 9, 2015

The regular monthly meeting of the Eastern Shore Community Services Board was held on Tuesday, June 9, 2015 at the Eastern Shore Behavioral Healthcare Center in Parksley, Virginia.

Members Present:

Ms. Marva Annis
Ms. Gina Crockett
Ms. Sallye Dukes
Mr. Richard Hubbard-Chairman
Ms. Joan Wilson

Others Present:

Ms. Lisa Sedjat, Executive Director
Mrs. Donna Kellam, Director of Administration and Human Resources
Ms. Sharon Parker, Director of Clinical Services
Mrs. Lynier Linton, Finance Director
Mr. Mike Leahy, Developmental Services Program Director
Mr. Damien Greene, IT Director
Ms. Barbara James, Office Services Specialist

Absent:

Mr. Travis Bradley
Mr. Dee Fitch
Dr. John Ogram
Ms. Sandy Taylor

Mr. Hubbard, Chairman, called the meeting to order at 10:07 am.

Mr. Hubbard stated Mr. Bradley had resigned from the board, effective immediately, because of his job, and the supervisor from his district needs to appoint another person.

Approval of Minutes –

Ms. Dukes made a motion to approve the May 12, 2015 minutes, Ms. Annis seconded, and it was unanimously approved by a voice vote.

Public Comment –

There was none.

Items Requiring Board Action –

There was none.

Treasurer's Report –

Mrs. Linton referenced the April 30, 2015 report.

Disability Program Reports-

Clinical Services –

Ms. Parker referenced her board report that is appended herewith.

Medical Director-

Dr. McClean-Rice was unable to attend.

Developmental Services –

Mr. Leahy referenced his board report that is appended herewith.

Mr. Leahy stated Ascend has contacted him to begin scheduling the SIS assessments for the ID individuals they serve. Information on 58 individuals was requested and submitted by the case management team. The first SIS meeting will take place June 15. Ascend will continue to contact him during the coming months to schedule SISs until all assessments are updated and current.

Mr. Leahy stated Pam Thornes and Damien Greene conducted a Credible training for the case management team. Thanks to Mrs. Thornes and Mr. Greene for their hard work.

Human Resources –

Mrs. Kellam referenced her board report that is appended herewith.

Mrs. Kellam stated recruitment for a Mental Health/Substance Abuse Case Manager has begun.

On July 14, 2015, at 9:30 am, there will be an executive session to go over the evaluation of the executive director.

Finance Director –

Mrs. Linton referenced her board report ending April 30, 2015.

Mrs. Linton presented the FY 2016 budget. Ms. Dukes made a motion to adopt the FY 2016 budget and Ms. Wilson seconded, and it was unanimously approved by a voice vote.

IT Director –

Mr. Greene referenced his board report that is appended herewith.

Ms. Sedjat stated Mr. Greene had done a wonderful job and has obtained a grant for Telequality funding.

Executive Director –

Ms. Sedjat referenced her board report that is appended herewith.

Ms. Sedjat stated as of August, 2015 the geriatric unit of Eastern State Hospital is being closed and there are two individuals that will be expected to be transitioned back to this community.

Ms. Sedjat referenced the managed long term services and supports article.

Ms. Sedjat stated the DBHDS is interested in pursuing a SAMSHA planning grant for Certified Behavioral Health Clinics on behalf of the state.

Ms. Sedjat stated the maintenance crew have done a great job in lawn maintenance for the facilities.

Ms. Sedjat stated she received a letter from Eastern Shore Rural Health commending Susan Johnson for all her hard work.

Old Business –

There was none.

New Business –

Mr. Hubbard wished the best of luck to Mrs. Kellam and Ms. Parker in their retirement.

Mrs. Crockett made a motion to adjourn the meeting, and Ms. Dukes seconded. The motion was passed unanimously and the meeting adjourned at 10:55 am.

Barbara James, Recording Secretary/Ms. Joan Wilson, Secretary
These minutes are subject to full Board Approval.