

EASTERN SHORE COMMUNITY SERVICES BOARD
Minutes
July 14, 2015

The regular monthly meeting of the Eastern Shore Community Services Board was held on Tuesday, July 14, 2015 at the Eastern Shore Behavioral Healthcare Center in Parksley, Virginia.

Members Present:

Ms. Marva Annis
Ms. Gina Crockett
Ms. Sallye Dukes
Mr. Richard Hubbard-Chairman
Dr. John Ogram
Ms. Sandy Taylor

Others Present:

Ms. Lisa Sedjat, Executive Director
Mrs. Lynier Linton, Finance Director
Mr. Mike Leahy, Developmental Services Program Director
Mr. Tom Nelson, Director of Human Resources
Mr. Damien Greene, IT Director
Ms. Barbara James, Office Services Specialist

Absent:

Mr. Dee Fitch
Ms. Joan Wilson

Mr. Hubbard, Chairman, called the meeting to order at 10:07 am.

Mr. Hubbard announced that pursuant to Virginia Code Section, 2:2-3711 (A) (1), the Board had entered into Executive Session at 9:30 am. A roll call vote was taken, and all board members certified nothing other than personnel matters were discussed during the closed session.

Mr. Hubbard introduced Tom Nelson, Director of Human Resources and he gave a short talk on his career and is looking forward to working at the ESCSB.

Approval of Minutes –

Ms. Annis made a motion to approve the June 9, 2015 minutes, Ms. Crockett seconded, and it was unanimously approved by a voice vote.

Public Comment –

There was none.

Items Requiring Board Action –

There was none.

Treasurer’s Report –

Mrs. Linton referenced the May 31, 2015 report.

Disability Program Reports-

Clinical Services –

Ms. Sedjat referenced the board report that is appended herewith.

Prevention and Quality Improvement-

Ms. Sedjat referenced the board report that is appended herewith.

Medical Director-

Dr. McClean-Rice was unable to attend.

Developmental Services –

Mr. Leahy referenced his board report that is appended herewith.

Human Resources –

Mr. Nelson referenced his board report that is appended herewith.

Mr. Nelson stated recruitment for five positions has begun. An offer was made for a Mental Health Skills Building Specialist and seven are needed.

Mr. Nelson stated he is working on recruitment statistics.

Mr. Nelson stated two drivers are needed.

Finance Director –

Mrs. Linton referenced her board report ending May 31, 2015.

IT Director –

Mr. Greene referenced his board report that is appended herewith.

Ms. Sedjat stated Mr. Greene had done an incredible job with applying for and winning grants.

Executive Director –

Ms. Sedjat referenced her board report that is appended herewith.

Ms. Sedjat stated of doing partnering with Eastern Shore Rural Health, Health Departments, both school districts, Eastern Shore Community College, Probation & Parole, and Head Start.

Ms. Sedjat stated G.F. Horne had an appeal to remain open two weeks ago and they have approximately 100 days to appeal again.

Old Business –

There was none.

New Business –

There was none.

Mr. Hubbard announced the next meeting will be Tuesday, August 11, 2015 and executive session will be at 9:30 am.

Ms. Dukes made a motion to adjourn the meeting, and Ms. Taylor seconded. The motion was passed unanimously and the meeting adjourned at 10:55 am.

Barbara James, Recording Secretary/Ms. Joan Wilson, Secretary
These minutes are subject to full Board Approval.