

EASTERN SHORE COMMUNITY SERVICES BOARD

Minutes

February 10, 2015

The regular monthly meeting of the Eastern Shore Community Services Board was held on Tuesday, February 10, 2015 at the Eastern Shore Behavioral Healthcare Center in Parksley, Virginia.

Members Present:

Ms. Marva Annis
Mr. Travis Bradley
Ms. Gina Crockett
Ms. Sallye Dukes
Mr. Richard Hubbard-Chairman
Dr. John Ogram
Ms. Sandy Taylor
Ms. Joan Wilson

Others Present:

Ms. Lisa Sedjat, Executive Director
Mrs. Donna Kellam, Director of Administration and Human Resources
Dr. Nicholas McClean-Rice-Medical Director
Ms. Sharon Parker, Director of Clinical Services
Mrs. Lynier Linton, Finance Director
Mr. Damien Greene, Acting IT Director
Ms. Barbara James, Office Services Specialist

Absent:

Mr. Dee Fitch
Mrs. Debra Wharton, Director of Quality Improvement and Prevention
Mr. Mike Leahy, Developmental Services Program Director

The meeting convened at 9:00 am, and Mr. Hubbard asked for a motion to go into Executive Session. Ms. Dukes made the motion, Ms. Wilson seconded, and it was unanimously approved by a hand vote. It was announced that pursuant to Virginia Code Section, 2:2-3711 (A) (1), the Board would enter into Executive Session for the discussion of personnel issues. The board came out of closed session at 9:45 am. A roll call vote was taken, and all board members certified nothing other than personnel matters were discussed during the closed session.

Approval of Minutes –

The January 13, 2015 minutes, were unanimously approved by a hand vote.

Public Comment –

There was none.

Items Requiring Board Action –

There were none.

Treasurer’s Report –

Mrs. Linton referenced her board report ending November, 2014.

Disability Program Reports-

Clinical Services –

Ms. Parker referenced her board report that is appended herewith.

Ms. Parker stated there was a crisis situation at G.F. Horne. There was discussion on this.

There was discussion on the clients that were seen at Riverside Shore Memorial Hospital emergency room.

Medical Director-

Dr. Nick stated there will be a meeting on Friday, February 27, 2015, at the Eastern Shore Community College concerning “Addiction-A panel discussion.”

Dr. Nicholas McClean-Rice read a portion of a letter from the Governor of Virginia on the subject of opiates and what heroin effects feel like.

Prevention and Quality Improvement –

Mrs. Wharton was unable to attend.

Developmental Services –

Mr. Leahy was unable to attend.

Human Resources –

Mrs. Kellam referenced her board report that is appended herewith.

Mrs. Kellam stated the employees have done well relative to work-place safety. There were ten sites that had no injuries at all.

Mrs. Kellam passed out the 4th quarter human rights reports for discussion.

Finance Director –

Mrs. Linton referenced her board report ending November 30, 2014.

Acting IT Director –

Mr. Greene referenced his board report that is appended herewith.

Mr. Greene stated the telemedicine/telepsychiatry equipment would be delivered in the coming weeks and could be coordinated by a nursing person. Western Tidewater CSB and Hampton- Newport News CSB have implemented this, and the ESCSB is getting ideas from them.

Mr. Greene stated a method has been found to convert the Board's laptops to a format that is compatible with the Sophos encryption.

Mr. Greene stated the Board has received bids to replace its telecommunications systems.

Mr. Greene stated a Credible meeting for the Board's staff will be held next month.

Mr. Greene stated the early planning stage for Microsoft Exchange 2013 is underway for voice mail and e-mail.

Mrs. Wilson thanked Mr. Greene for his help. He sent a cd of the minutes to her and came to her home to help her with understanding it.

Executive Director –

Ms. Sedjat referenced her board report that is appended herewith.

Ms. Sedjat passed out the proposed Senate bill SR 410.

Ms. Sedjat stated Michelle Hallett, Northampton County Sheriff's Dept., and one staff from the CSB will be attending the CIT training in Richmond.

Old Business –

There was none.

New Business –

There was none.

Mr. Hubbard announced the next board meeting will be March 10, 2015.

Mrs. Wilson made a motion to adjourn the meeting, and Dr. Ogram seconded. The motion was passed unanimously and the meeting adjourned at 11:24 am.

Barbara James, Recording Secretary/Ms. Joan Wilson, Secretary
These minutes are subject to full Board Approval.