

EASTERN SHORE COMMUNITY SERVICES BOARD
Minutes
February 8, 2011

The regular monthly meeting of the Eastern Shore Community Services Board was held on Tuesday, February 8, 2011, at the Eastern Shore Behavioral Healthcare Center in Parksley, Virginia.

Members Present:

Mr. Travis Bradley
Mrs. Gina Crockett
Rev. James Davis
Ms. Sallye Dukes-Chairperson
Mr. Dee Fitch
Dr. Claudia Johnson
Mr. Spencer Murray
Mrs. Florence Parsons

Others Present:

Dr. Mark Freeze, Executive Director
Mrs. Donna Kellam, Director of Administration and Human Resources
Ms. Sharon Parker, Director of Clinical Services
Mrs. Debra Wharton, Director of Quality Improvement and Prevention
Mrs. Lynier Linton, Finance Director
Ms. Cheryl Davis, Developmental Services Program Director
Dr. Nicholas McClean-Rice, Medical Director
Mr. Philip Evans, IT Director
Ms. Barbara James, Office Services Specialist

Absent:

Ms. Delores Colona

The meeting was called to order at 10:04 am by the Chairperson.

Mrs. Terry Swain, Project Manager, stated the electronic healthcare record implementation project went live on February 1, 2011. Mrs. Swain introduced the IT Team and Dr. Freeze congratulated everyone who had worked on this project.

Ms. Brenda Laws, Infant Intervention Coordinator, assisted by Mrs. Kelly Bulin, Prevention Supervisor, presented a short video program on the value of intervention services and discussed

the PIPS program and how it work with the Prevention program.

Approval of Minutes -

Corrections to the January 20, 2011 minutes were: Under Items requiring Board Action, should be "Evaluation Committee" rather than Executive Committee. The audit was done June 30, 2010 by Robinson, Farmer, and Cox Associates. Mr. Murray made a motion to approve the January 20, 2011 minutes with corrections as amended, Dr. Johnson seconded, and it was approved by hand vote with seven in agreement and one abstention.

Public Comment -

Dr. John Ogram gave a short talk on the closure of the Mental Health unit at Riverside Shore Memorial Hospital and the impact on the community. There was discussion on whether the new hospital will be able to have any mental health services and whether a resolution needs to be adopted by the ESCSB to support mental health services.

Items Requiring Board Action -

There were none.

Treasurer's Report -

Mr. Murray briefly described the Treasurer's report that is appended herewith. Mr. Murray then made a motion to approve the preliminary financial report through December 31, 2010 as presented subject to adjustments and final approval by the external auditors. Mr. Fitch seconded the motion, and it was unanimously approved by a hand vote.

Disability Program Reports - Clinical Services -

Ms. Parker referenced her report that is appended herewith.

Ms. Parker referenced the last quarter's consumer satisfaction survey. As the results indicate, individuals are overall very satisfied with the quality of the services they received from the ESCSB MH/SA providers.

Ms. Parker further stated the ESCSB was notified by the Virginia Healthcare Foundation that the funding for year two of the ANLOL grant will be funded.

She also indicated the Profiler implementation of the electronic health record system is a success and has demonstrated team work on a positive note.

Medical Services -

Dr. McClean-Rice thanked Dr. Ogram for attending and said he is very concerned about inpatient care and crisis stabilization especially with the closure of other state hospitals.

Dr. McClean-Rice stated the computer program is going well in the Medical Department.

Prevention and Quality Improvement –

Mrs. Wharton stated there could be an unannounced audit maybe in March, 2011.

Mrs. Wharton stated Colorado State University hopefully will be able to send additional funds.

Developmental Services –

Ms. Davis presented her board report incorporated herein by reference.

Ms. Davis stated that at the regional meeting of Southeastern Training Center, a committee was set up to plan crisis stabilization with Southeastern as a respite facility. If funded, the committee will address how to spend the funds as well as crisis response to provide on site crisis stabilization. Southeastern is assisting in finding a place in Virginia Beach. Discharges will be coming shortly.

Human Resources –

Mrs. Kellam had nothing to add to her written report.

Mrs. Kellam explained “Qualified Mental Health Provider” (QMHP) and how the September 1, 2011 changes in regulations/credentials is impacting recruitment.

Finance Director –

Mrs. Linton presented the draft of the financial report for the month ending December 31, 2010.

IT Director –

Mr. Evans presented his board report incorporated herein by reference.

Mr. Evans stated Dr. Freeze has started discussions with Riverside to see if they can provide network access in the hospital for ESCSB emergency staff. If Emergency Services staff can get to the Internet through the hospitals network, then they will be able to use Profiler to both look up information and input the services that they are providing.

Mr. Evans further indicated The Eastern Shore of Virginia Broadband Authority is still progressing to getting connected to Administration and Emergency Services buildings. When this is completed, this will greatly increase a much faster wide area network for access between buildings.

Executive Director –

Dr. Freeze referenced his board report incorporated herein.

Dr. Freeze stated the General Assembly is in session and that there were no snow days in January for the ESCSB.

Dr. Freeze stated at the next meeting he would like to introduce the Emergency Services team along with the Prevention staff.

He further indicated the website designer will be meeting with the senior management team in the next few weeks for comment and edits before the final version is launched. The website should be up and ready for review by the Board at the March, 2011 meeting.

Dr. Freeze stated hopefully Broadband will be hooked up by April for ESCSB buildings.

Old Business -

There were none.

New Business -

There were none.

Ms. Dukes asked for a motion to adjourn, Dr. Johnson made the motion, and Mr. Fitch seconded it. The motion was approved unanimously by the board.

There being no further business the meeting adjourned at 11:55 pm.

Barbara James, Recording Secretary/Mr. Dee Fitch, Secretary

These minutes are subject to full Board Approval.