

EASTERN SHORE COMMUNITY SERVICES BOARD

Minutes

August 13, 2013

The regular monthly meeting of the Eastern Shore Community Services Board was held on Tuesday, August 13, 2013 at the Eastern Shore Behavioral Healthcare Center in Parksley, Virginia.

Members Present:

Ms. Marva Annis

Mr. Travis Bradley-Chairman

Ms. Gina Crockett

Rev. James Davis

Ms. Sallye Dukes

Mr. Dee Fitch

Mr. Richard Hubbard

Dr. John Ogram

Ms. Joan Wilson

Absent:

Dr. Nicholas McClean-Rice, Medical Director

Others Present:

Dr. Mark Freeze, Executive Director

Mrs. Donna Kellam, Director of Administration and Human Resources

Ms. Sharon Parker, Director of Clinical Services

Mrs. Debra Wharton, Director of Quality Improvement and Prevention

Mr. Mike Leahy, Developmental Services Program Director

Mrs. Lynier Linton, Finance Director

Mr. Cedrick Cooper, Senior Accountant

Mr. Philip Evans, IT Director

Ms. Barbara James, Office Services Specialist

Mr. Anthony Soltys, current member of the State Board for Behavioral Health representing HPRV

Mr. Bradley called the meeting to order at 10:10 am.

Approval of Minutes -

Ms. Dukes made a motion to approve the June 4, 2013 and June 25, 2013 minutes, Rev. Davis seconded the motion, and they were unanimously approved by a hand vote.

Public Comment -

Mr. Anthony Soltys, a current member of the State Board for Behavioral Health representing HPRV, presented a very informative report to the Board and gave

his views on current behavioral health issues facing the region and the Commonwealth.

Everyone introduced themselves, and Dr. Mark Freeze welcomed new board member, Ms. Joan Wilson.

Items Requiring Board Action –

Mr. Fitch made a motion to approve changes to ESCSB policy HR 468 “Employee Discipline, “ HR 300 “Employee Performance Evaluation”, HR 464 “Aggressive/Violent Behavior in the Workplace”, HR 600 “Annual Leave” (Full-time employees), HR 612 “Sick Leave Bank”, and HR 604 “Sick Leave”. Ms. Annis seconded, and they were unanimously approved by a hand vote.

Treasurer’s Report –

Mr. Fitch referenced his Treasurer’s report and the draft of the June 30, 2013 financial report that is appended herewith.

Disability Program Reports-

Clinical Services –

Ms. Parker referenced her board report that is appended herewith.

Medical Director-

Dr. McClean-Rice was unable to attend.

Prevention and Quality Improvement –

Mrs. Wharton referenced her board report that is appended herewith.

Developmental Services –

Mr. Leahy referenced his board report that is appended herewith.

Human Resources –

Mrs. Kellam referenced her board report that is appended herewith.

Mrs. Kellam stated another Senior Clinician application was received yesterday.

Mrs. Kellam reminded the Board that the Virginia Retirement System will have more changes in addition to Plan 1 or Plan 2. The Hybrid Plan will become effective January 1, 2014, with that comes the Virginia Local Disability Plan, which replaces Disability Retirement. The Board will have to approve a resolution to opt out of the VRS plan if it chooses an alternate plan. Mrs. Kellam has gotten an extension to November while she and her counterparts at the other CSBs research a comparable plan. She will keep the Board informed.

Finance Director –

Mrs. Linton referenced her financial board report for June 30, 2013 that is appended herewith.

Mrs. Linton referenced the FY 2013 and FY 2014 Performance Contract for FY 2014 renewal.

IT Director –

Mr. Evans referenced his board report that is appended herewith.

Mr. Evans stated the generator had gone out over the weekend but was fixed Monday night.

Executive Director –

Dr. Freeze referenced his board report incorporated herein.

Dr. Freeze stated the state contracts for the Dual Eligible Demonstration Project have been awarded to Humana, Anthem, and Virginia Premier.

Dr. Freeze stated Magellan will begin their role for managed care in Virginia on December 1, 2013.

Dr. Freeze stated the ARC Fish Fry on Saturday, August 10, 2013 was a success.

Dr. Freeze welcomed Ms. Joan Wilson, new board member, and she gave a short talk on her background.

Old Business –

There was none.

New Business –

There was none.

Mr. Bradley asked for a motion to adjourn. Mr. Fitch made the motion and Rev. Davis seconded it. The motion was approved unanimously by the board.

There being no further business the meeting adjourned at 12:04 pm.

Barbara James, Recording Secretary/Ms. Marva Annis, Secretary

These minutes are subject to full Board Approval.