

EASTERN SHORE COMMUNITY SERVICES BOARD

Minutes

October 10, 2017

The regular monthly meeting of the Eastern Shore Community Services Board was held on Tuesday, October 10, 2017 at the Eastern Shore Behavioral Healthcare Center in Parksley, Virginia.

Members Present:

Ms. Marva Annis
Mr. Robert Bloxom
Ms. Gina Crockett
Mr. Dee Fitch
Mr. Richard Hubbard-Chairman
Dr. John Ogram
Ms. Sandy Taylor
Ms. Gina Williams
Ms. Joan Wilson

Others Present:

Ms. Lisa Sedjat, Executive Director
Mrs. Lynier Linton, Director of Finance and Administration
Ms. Sarah Lewis, Clinical Director of MH & QI
Dr. Nicholas McClean-Rice, Medical Director
Ms. Kelly Bulin, Dir. of Program Development, Planning & Prevention Svcs.
Ms. Kathleen O'Keefe, Developmental Services Program Director
Mrs. Sharon Sanderson, Human Resources Coordinator
Mr. Damien Greene, IT Director
Ms. Barbara James, Office Services Specialist
Mr. Jerry Murphy, Senior Accountant

Mr. Hubbard, Chairman, called the meeting to order at 10:02 am.

Approval of Minutes –

Mr. Fitch made a motion to approve the September 12, 2017 minutes, Ms. Wilson seconded, and they were unanimously approved by a voice vote.

Public Comment –

Ms. Walters wanted to thank Ms. O'Keefe and Mr. Vaughn for all their help in getting the right program for her brain injured son.

Items Requiring Board Action –

Mr. Fitch made a motion to approve ESCSB Policy HR 448 “Resignation/Termination”, ESCSB Policy HR 600 “HR 600 “Annual Leave, and ESCSB Policy HR 601 “Part-time Off (PTO)”, with amendments. After discussion, Dr. Ogram seconded, and they were unanimously approved by a voice vote.

Mr. Fitch made a motion to approve ESCSB Policy HR 452 “Drug Free Workplace”, and ESCSB Policy HR 458 “Alcohol and Other Drug Testing”, with amendments. Mr. Bloxom seconded, and they were unanimously approved by a voice vote.

Treasurer’s Report –

Mr. Fitch referenced the treasurer’s report ending August 31, 2017.

Disability Program Reports-

Clinical Services and Quality Improvement –

Ms. Lewis referenced the board report that is appended herewith. There was discussion.

Prevention-

Ms. Bulin referenced her board report that is appended herewith. There was discussion.

Medical Director-

Dr. McClean-Rice stated there will be a Blood Drive, October 18, 2017, Riverside Shore Memorial Hospital, 11am-3 pm.

Dr. McClean-Rice stated he currently has 470 patients with a waiting time of three weeks, Dr. Henderson and Dr. Snead has 350-360 with a waiting time of January, 2018 for Dr. Snead and about April, 2018 for Dr. Henderson.

Dr. McClean-Rice stated there are 21 Suboxone patients. We have about 2 or at most 3 new one’s per week and a similar number drop out each week.

Dr. McClean-Rice stated he would like to meet more with the Mental Health Skill Building Specialists. He still meets weekly with the Substance Abuse staff.

Dr. McClean-Rice stated Rite Aid and CVS pharmacies and other chains have been charging extremely high amounts for meds for uninsured indigent patients while at the same time charging vastly reduced amounts to insurance companies who would refuse to pay such high costs. So the inability to pay becomes grounds for extracting ludicrously expensive prices for people least able to afford them in our system. The pharmacy’s explanation is the larger numbers of insured people are subsidizing the uninsured and so this is why companies justify these policies for

themselves. The epipen and other controversies occur when the general public finds out about this. Unfortunately, it's apparently not illegal to do this.

Developmental Services –

Ms. O'Keefe referenced the board report that is appended herewith. There was discussion.

Human Resources –

Mrs. Sanderson referenced the board report that is appended herewith.

Finance Director –

Mrs. Linton referenced the financial report ending August 31, 2017.

Mrs. Linton suggested there be an augmentation for supervisors and above and part-time staff who were not included in the augmentation in September, 2016 of up to 3% based on the previous criteria that was set for the previous augmentation. Mr. Fitch made a motion, Mr. Bloxom seconded, and it was unanimously approved by a voice vote.

Mrs. Linton suggested multiple options for the Christmas augmentation and after discussion, it was suggested there may be a Holiday Bonus of \$500 for full-time employees and \$250 for part-time employees. Mr. Fitch made a motion, Mrs. Wilson seconded, and it was unanimously approved by a voice vote.

IT Director –

Mr. Greene referenced the board report that is appended herewith.

Mr. Greene presented a presentation on changing the ESCSB logo.

Mr. Fitch made a motion to move forward to selecting a company for changing the ESCSB logo, Ms. Taylor seconded, and it was unanimously approved by a voice vote.

Executive Director –

Ms. Sedjat referenced the board report that is appended herewith.

Ms. Sedjat stated a letter has been composed, in collaboration with our attorney, in response to a letter that was sent from the Wachapreague town attorney requesting information about the residents that will be moving into 5 Center Street.

Ms. Sedjat stated discharge planning from Eastern State Hospital and jail diversion continue to be at the forefront of concern for the State.

Ms. Sedjat stated they had closed on a home in Franktown and will be closing on a home in Exmore by the end of October.

Ms. Sedjat stated an auditing firm hired by DMAS visited on August 22nd-24th. The final report and results were positive and the findings resulted in a paycheck of \$1082.

Ms. Sedjat stated there would be a holiday party on December 8, 2017 at the Oyster Farm in Cape Charles.

Ms. Sedjat stated the Onancock Transition Project may be in operation for another 90 days.

Ms. Sedjat passed out information on Region V Census Management key performance indicators.

Ms. Sedjat passed out information on Eastern Shore Plan for Well-Being Priority Areas 2017-2020.

Old Business –

There was none.

New Business –

There was none.

The next board meeting will be Tuesday, November 14, 2017 at 10:00 am.

Mr. Fitch made a motion to adjourn the meeting, and Mrs. Crockett seconded. The motion was passed unanimously and the meeting adjourned at 12:22 pm.

Barbara James, Recording Secretary/Ms. Joan Wilson, Secretary
These minutes are subject to full Board Approval.