

EASTERN SHORE COMMUNITY SERVICES BOARD
Minutes
March 12, 2013

The regular monthly meeting of the Eastern Shore Community Services Board was held on Tuesday, March 12, 2013 at the Eastern Shore Behavioral Healthcare Center in Parksley, Virginia.

Members Present:

Ms. Marva Annis
Mr. Travis Bradley
Ms. Gina Crockett
Rev. James Davis
Ms. Sallye Dukes
Mr. Dee Fitch
Mr. Richard Hubbard
Dr. John Ogram

Others Present:

Dr. Mark Freeze, Executive Director
Ms. Lisa Sedjat, Consultant

Absent:

Mr. Berran Rogers
Dr. Nicholas McClean-Rice, Medical Director

Mr. Bradley made a motion to go into Executive Session at 10:00 am and it was unanimously approved by a hand vote. It was announced that pursuant to Virginia Code Section 2:2:3711 (A) (1), the Board would enter into Executive Session for the discussion of personnel issues.

Regular session reconvened at 10:50 am. A polling of board members by voice vote indicated that only personnel issues were discussed in Executive Session.

Others Present:

Mrs. Donna Kellam, Director of Administration and Human Resources
Ms. Sharon Parker, Director of Clinical Services
Mrs. Debra Wharton, Director of Quality Improvement and Prevention
Mr. Mike Leahy, Developmental Services Program Director
Mrs. Lynier Linton, Finance Director
Mr. Philip Evans, IT Director
Mr. Cedrick Cooper, Senior Accountant
Ms. Barbara James, Office Services Specialist

Approval of Minutes -

Dr. Ogram stated the minutes should be amended on Page 2, under Ms. Parker's report, to reflect his concerns that neither he nor members of the medical department of Accomack County jail had been invited to attend the Cross Mapping workshop at the Eastern Shore Community College.

Mr. Hubbard stated the Mendisadd, Inc. minutes should reflect that the motion relative to Dr. Freeze getting in touch with Mr. Floyd about the purchase of land in Belle Haven included having all fees included in the sale.

Mr. Fitch made a motion to approve the February 12, 2013 minutes as revised, Rev. Davis seconded the motion, and they were unanimously approved by a hand vote.

Public Comment -

There was none.

Items Requiring Board Action -

Mr. Fitch made a motion to approve changes to ESCSB Policy 468 "Employee Discipline" and Ms. Dukes seconded, and it was unanimously approved by a hand vote.

Treasurer's Report -

Mr. Fitch referenced the draft of the January 31, 2013 financial report that is appended herewith.

Disability Program Reports-

Clinical Services -

Ms. Parker referenced her board report that is appended herewith.

Medical Director-

Dr. McClean-Rice was unable to attend.

Prevention and Quality Improvement -

Mrs. Wharton referenced her board report that is appended herewith.

Developmental Services -

Mr. Leahy referenced his board report that is appended herewith.

Mr. Leahy stated he attended a meeting February 15, 2013 to discuss emergency care and respite care for individuals who experience both MH/SA and ID/DD issues. Individuals that need intermediate/long term care are finding fewer and fewer options available to them.

Mr. Leahy stated the ESCSB is still hoping Part C of the PIPS program will get sufficient funding.

Next month Mr. Leahy will show the video made by Nathan Travis, Speech Pathologist, with PIPS.

Human Resources -

Mrs. Kellam referenced her board report that is appended herewith.

Mrs. Kellam stated she and Ms. Parker have someone to talk to for the Emergency Services Coordinator position.

Mrs. Kellam stated she would be attending a job fair at Salisbury State University, Salisbury, MD on March 13, 2013.

Finance Director -

Mrs. Linton referenced her financial board report for January 31, 2013 that is appended herewith.

Mrs. Linton stated she and Brenda Laws, PIPS Coordinator, have talked to Karen Durst, the liaison with the ESCSB, about the funding for Part C, PIPS program.

IT Director -

Mr. Evans referenced his board report that is appended herewith.

Executive Director -

Dr. Freeze stated the funding for Part C, PIPS program is still the big issue.

Dr. Freeze is still waiting for an answer from Mr. Floyd about the lot in Belle Haven for sale.

Old Business -

There was none.

New Business -

There was none.

Mr. Bradley asked for a motion to adjourn. Mr. Fitch made the motion and Ms. Dukes seconded it. The motion was approved unanimously by the board.

There being no further business the meeting adjourned at 11:50 am.

Barbara James, Recording Secretary/Ms. Marva Annis, Secretary

These minutes are subject to full Board Approval.